GOVERNMENT OF INDIA
Ministry of Finance
Department of Revenue
Office of the Competent Authority
Smugglers and Foreign Exchange Manipulators (Forfeiture of Property) Act, 1976 &
Narcotic Drugs and Psychotropic Substances Act, 1985

"UTSAV", No.64/1, G.N.Chetty Road
T.Nagar, Chennai – 600 017.

S.F No.52/2010-11

Date: 19.01.2011

To
The Chief Commissioner of Central Excise,
Chennai/Hyderabad/Bangalore/Cochin/Coimbatore/Mysore/Visakhapatnam.

The Chief Commissioner of Customs,
Chennai/Bangalore/Customs Preventive Zone, Chennai

The Chief Commissioner of Income Tax, Chennai/Hyderabad/Cochin/Bangalore.

The Commissioner of Central Excise,

The Commissioner of Customs,
Chennai (Port)/Chennai (Air)/Bangalore/Cochin/Mangalore/Trichy/Visakhapatnam.

The Deputy Director,
Narcotics Control Bureau/Enforcement Directorate/SRU/DR(Anti-Evasion)/DRI (Anti-Smuggling/CESTAT, Chennai.

Sir,

Sub: Filling up of one post of Assistant in the office of the Competent Authority,
SAFEM(FOP)&NDPS Acts, Chennai – Calling for willingness – reg.

It is proposed to fill up one post of Assistant in the Pay Band of Rs. 9,300-34,800
with a Grade Pay of Rs. 4200 on deputation basis by the staff holding post of
Assistants, Upper Division Clerks and Lower Division Clerks under the Central or State
Government Departments or Organisations.

(Period of deputation including period of deputation in another ex-cadre post held
immediately preceding this appointment in the same or some other
organization/department of the Central Government shall ordinarily not exceed three
years. The maximum age limit for appointment by deputation shall not be exceeding 56
years as on the closing date of receipt of applications)

Contd... 2
The official selected can opt to draw the grade pay of the post for which he is selected or his pay plus deputation allowance (10% of his basic pay in case of outstation officials and 5% for local officials) as applicable under the rules.

The applications from suitable candidates who are willing and who can be spared immediately may be duly certified and forwarded to this office along with their bio-data in the prescribed form (Annexure-I), so as to reach this office not later than 07.03.2011.

The photocopies of the A.C.Rs of the applicants for the last 5 years along with Vigilance Clearance may also be sent along with the application.

The applicants who volunteer for the post will not be permitted to withdraw their names at a later date and only such applications which are duly forwarded by the office and accompanied by the A.C.Rs and Vigilance Clearance, will be considered.

I am directed to request that the vacancy may be circulated among the eligible officials and their willingness obtained and sent to this office with your recommendation.

Yours faithfully,

(S. Uma Venkatesan)
ADDITIONAL COMMISSIONER

Copy to:
The Under Secretary,
(Competent Authority Cell)
Department of Revenue,
Ministry of Finance,
North Block,
New Delhi 110 001.

It is requested that a wider circulation of this letter may please be given among the other departments/sections in the Ministry to enable this office to fill up the post on deputation.
ANNEXURE-I

BIO-DATA

1. Post applied for
2. Name of the applicant
3. Date of entry in Govt. service
4. Present post held
5. Date of appointment in the Grade
6. Present pay & scale of pay
7. Experience
8. Educational Qualification
9. Date of return from ex-cadre post, (if any)
10. Brief Service particulars
11. Whether SC/ST

Signature of the Applicant

Certificate by parent office:

1. The information furnished by the candidate has been verified from records and is found to be correct.
2. The applicant is not in the promotion zone in the next three years.
3. No vigilance or disciplinary case or any other dispute is pending against the Candidate.
4. Original/photocopies of the ACRs of the candidate for last 5 years are enclosed/being sent separately.
5. The candidate will be relieved within 15 days of the receipt of the letter of his appointment on deputation.

Signature
(Name in Block Letters)

Administrative Authority
Designation:

Dated: