To

The Chief Commissioner of Customs (all) Bangalore
The Chief Commissioner of Central Excise (all)
The Chief Commissioner of Customs & Central Excise (all)
Directors General under the CBEC (all)

Sir,

Sub: Appointment of officers on deputation basis—Forwarding of names of willing officers—m/r.

The following vacancies in Ahmedabad Zonal Unit of Directorate General of Audit are to be filled up by appointment on deputation basis.

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<tr>
<th>Sr.No.</th>
<th>Cadre</th>
<th>No.of post vacant</th>
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<tr>
<td>1.</td>
<td>Personal Secretary</td>
<td>1</td>
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| 2.     | Deputy Office
         Superintendent [DOS] | 1                |

2. It is kindly requested to obtain the willingness of officers in the above cadre under your charge by giving wide publicity for the same to enable this Directorate to have suitable and willing officers. The willingness may be forwarded to this office through proper channel for their selection and issue of deputation orders.

3. Ordinarily, the deputation period will not exceed 5 years. It may be made known to the willing officers that the option once exercised would be final and in the event of selection to the Directorate, they may not be allowed to withdraw the same.

4. The names of the willing and suitable officers may be sent to this office latest by 24.06.2011 along with the following information:-
   i. Willingness of the officer.
   ii. ACR grading for the last five years.
   iii. No Objection Certificate of the Commissioner under whom the officer is working to relieve the officer in event of selection.
   iv. History of Posting of the willing officer.
   v. Vigilance Clearance Certificate of the willing officer.

Yours faithfully,

[Signature]

ADDITIONAL DIRECTOR GENERAL

Copy to:

1. The Director General, Directorate General of Audit, Customs, Central Excise & Service Tax, New Delhi.
2. The Directorate General of System & Data Management, New Delhi with a request to publish the same on CBEC website.