



**OFFICE OF THE COMMISSIONER OF CUSTOMS:
C.R. BUILDING, QUEEN'S ROAD, BANGALORE-560001.**

C.No. VIII/48/149/2011 Cus Tech.

Dated:14.03.2012

CUSTOMS INSTRUCTION No. 01/2012

**Subject : BUDGET 2012 – Instructions for processing of
Documents at ACC / ICD Bangalore – Reg.**

The Union Budget 2012 is scheduled to be presented on 16.03.2012 in the Parliament and the following instructions must be adhered to in connection with updating and monitoring of IGMs, admission of manual bills of entry, assessment of EDI / manual bills of entry.

I IGMs

1. The Deputy Commissioner of Customs (Transshipment Cell), Bangalore Air Cargo Complex shall monitor allotment of IGM numbers for incoming flights scheduled to land from 6.00 PM onwards on 16.03.2012 till 6.00 PM on 17.03.2012 and shall satisfy himself about the correctness of time of landing as declared by the Airlines in their IGMs and if necessary, confirm the landing time from the Air Traffic Control (ATC), Bangalore Airport.
2. The SDO, Air Cargo Complex, shall update the IGM numbers on the EDI System, against the IGM job number submitted by the Airlines (which indicates, inter-alia the flight time), only after approval by the Assistant Commissioner (Air Cargo Complex). It may be ensured that no error is made while updating the IGM numbers, flight times and flight date-fields for flights during this period, since amendment in the EDI System is not possible, subsequently.
3. The Assistant Commissioner of Customs, Air Cargo Complex, may inform the last flight landing and its IGM Number (called the cut-off IGM hereinafter) at close of the day on 16.03.2012 (viz midnight of 16th Mar 2012) and the first flight on 17.03.2012 with the corresponding IGM number to the Deputy Commissioner (Tech), ACC, Bangalore by 07.30 Hrs on 17.03.2012. AC (Tech) upon receipt of this information will inform the same to Admission Section, EDI Service Centre, all Assessing Groups and Assistant Commissioner (Shed) by 08.00 Hrs on 17.03.2012.

II Advance Bills of Entry

1. The EDI Section will circulate a list of all prior and advance bills of entry filed up to 1800 Hrs on 16.03.2012 to all the Assessing Groups and Assistant Commissioner (Shed) by 0730 Hrs on 17.03.2012.

2. A fresh list of prior and advance Bills of Entry pending as on the midnight of 16.03.2012, in the pipeline, shall be furnished by the Assistant Commissioner (EDI) and circulated to all assessing groups and Shed by 0730 Hrs on 17.03.2012. The Admission Section will circulate similar lists of all Advance Manual Bills to all Groups and the Assistant Commissioner (Shed) by 0730 Hrs on 17.03.2012.
3. The cut-off IGM number, flight number and date shall be circulated by the Deputy Commissioner (Tech) to all assessing groups, after its receipt from the Assistant Commissioner (Airport).
4. Prior and Advance Bills of Entry in respect of which the IGM is submitted by the Airline after midnight of 16.03.2012 shall be recalled by the Assessing Group AC and be deactivated till the updation of notification directories are carried out in the EDI System.
5. No Out of Charge should be given by the Shed for Prior Bills of Entry (filed on or before 16.03.2012) and where IGM is filed after midnight of 16.03.2012, even if goods registration is done, until updation of directories in EDI is complete. Such Bills should be marked back to the Assessing Group for re-assessment to check for any duty/rate changes.

III Normal Bills of Entry

1. Normal Bills of Entry will be allowed to be filed in EDI upto 06.00 PM at the Service Centre on 16.03.2012. It is hereby informed that ICEGATE submission will be stopped from 05.00 PM on 16.03.2012. Submission of Bills of Entry at Service Centre / ICEGATE would remain closed till ICES 1.5 is updated with the Budget changes. Further the Groups are also informed that the facility of late assessment (after 1800 Hrs) shall remain suspended from 16.03.2012.

IV Cancellation of Bills of Entry

1. No Bills of Entry (EDI/Manual) shall be permitted to be cancelled without permission of the System Manager, from 16.03.2012 to till such time the ICES directories are updated.
2. No Bills of Entry for Home Consumption (filed on or before 17.03.2012), shall be allowed conversion to Warehousing category by the Group Assistant Commissioners without the prior permission of the Additional Commissioner (Imports).

V Admission Section

Admission Section should check the flight number and date, time of the IGM in the EDI System, for the purpose of deciding whether it is a normal Bill of Entry or a prior/advance Bill of Entry in respect of all IGMs from 17.03.2012 to 19.03.2012. No prior/advance Bill of Entry in Manual mode may be permitted from 17.03.2012 to 19.03.2012. Any

manual Bills of Entry should be admitted only after permission is given by the Commissioner.

VI Validation of Notifications

A team of officers is hereby nominated for verification of the updated notification directory reflecting the budgetary changes. They shall verify the entries with respect to CTH, Serial Number, Rate of Duty and Conditions and submit a signed copy of the checked notification list, with corrections to AC (EDI) for updation. The following Officers are nominated to validate the directories, under the guidance of the Additional Commissioners of ACC, Smt. Sudha Koka, Shri. T.V. Ravi, Joint Commissioner of Customs, ICD, Bangalore. The team will consist of AC(EDI), AC(Exports), all Appraising officers, all Superintendents (in charge of assessing groups 1 to 7U), all Superintendents/Inspectors working in the PCA and technical sections of ACC.

Discrepancies noticed and if any Notification or Circular needs any amendment or clarification, the same shall be reported to the undersigned immediately by the Additional Commissioners of Customs, ACC, Airport and ICD, Bangalore.



(B. BHATTACHARYA)
COMMISSIONER OF CUSTOMS

Copy submitted to:

The Chief Commissioner of Customs, Bangalore Zone, for information.

Copy forwarded for information and immediate action to:

The Additional Commissioner of Customs (Import), ACC, Bangalore.

The Additional Commissioner of Customs (Exports), ACC, Bangalore.

The Additional Commissioner of Customs, ICD, Bangalore.

The Deputy / Asst. Commissioner of Customs, Import Shed / EDI / Admin / Exports / Assessment Groups of both ACC / Airport & ICD, Bangalore.

The Assistant Commissioner of Customs, Customs Division, Bangalore.