

SECRET

11/11/10

F.No. A-35017/ 80 / 2010 – Ad.II
Government of India
Ministry of Finance
Central Board of Excise and Customs

सीमा शुल्क मंत्रालय
बंगलूर आंचलिक
11 Dec 2010
OFFICE OF THE COMMISSIONER
OF CUSTOMS, F
BANGALORE - 560 001

North Block, New Delhi
Dated the 22nd December, 2010

To

All Chief Commissioners / Directors General under the Central Board of Excise and Customs.

Subject: Nominations of officers for appointments on deputation to the posts of Chief Vigilance Officers in Central Public Sector Undertakings etc – Reg.

Sir / Madam

The Department of Personal & Training, vide their Circular No. 372/43/2009-AVD-III dated 27th November, 2010 (copy enclosed) has invited nominations for appointment on deputation to the posts of Chief Vigilance Officers in Central Public Sector Undertakings etc. These posts are non-Central Staffing Scheme posts.

2. It is requested that the above post may kindly be circulated amongst the eligible officers and dully filled in applications of willing officers may be sent to the Board.

Encl:- As above

Yours faithfully,

R. Sanhwal

(R. Sanhwal)
Director

Tele- Fax : 23092327

Copy to: The Website Manager, Directorate of Systems, New Delhi with request to put the above circular in the Departments Website.

R. Sanhwal

(R. Sanhwal)
Director

(2)

एस. के. सरकार

S.K. Sarkar

अपर सचिव

Additional Secretary

Tel. No. : 23094010

Fax No. : 23092580

E-mail : sarkardk@nic.in



सत्यमेव जयते

भारत सरकार

कार्यिक और प्रशासन विभाग

कार्यिक, लोक शिकायत तथा पेंशन मंत्रालय

नॉर्थ ब्लॉक, नई दिल्ली-110001

GOVERNMENT OF INDIA
DEPARTMENT OF PERSONNEL & TRAINING
MINISTRY OF PERSONNEL
PUBLIC GRIEVANCES AND PENSIONS
NORTH BLOCK, NEW DELHI-11001
<http://www.persmin.nic.in>

D.O. No.372/43/2009-AVD-III

27th November, 2010.

Dear Secretary,

Nominations of officers are invited for appointments on deputation to the posts of Chief Vigilance Officers in Central Public Sector Undertakings etc. It may be noted that these posts are non-Central Staffing Scheme posts.

2. The duties and responsibilities of Chief Vigilance Officers are briefly enumerated below: -

- (i) The Chief Vigilance Officer has been authorized to decide upon the existence of vigilance angle in a particular case at the time of registration of complaint.
- (ii) The Chief Vigilance Officer should screen all the complaints before referring them to CBI.
- (iii) Attending the quarterly meeting with Zonal Joint Director of CBI for preparation of "Agreed List".
- (iv) **Monitoring on corruption, malpractices and misconduct on the part of employees and to take remedial action.**
- (v) Closely monitoring the case related to criminal misconduct of employees and coordinating with the CBI for expeditious disposal of such cases.

3. The posts for Chief Vigilance Officers' (CVOs) in the Central Public Sector Undertakings (PSUs) are filled up as per the procedure laid down in the comprehensive guidelines issued vide this Department's OM No. 372/8/99-AVD.III, dated 18th January 2001 which is also available on this Department's web-site. The guidelines are, however, under revision.

4. A tentative list of vacancies of Chief Vigilance Officers in Central Public Sector Undertakings etc. that are presently available and likely to arise during the financial year 2010-11 is available on this Department's web-site. A copy of the same is also enclosed.

5. The batches of officers sponsored for Joint Secretary level posts should be empanelled to hold Joint Secretary level post at the centre. The officers sponsored for the post of Director should have completed 14 years of service and should have been granted the Non-Functional Selection Grade in the cadre.

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6. In order to attract officers for manning the posts of CVOs in various Public Sector Undertakings, certain special dispensations have been made. For instance, if a request is received from an officer occupying a post under the Central Staffing Scheme on deputation, duly recommended by the Ministry/Department, with the approval of the Minister-in-charge for being considered for appointment as Chief Vigilance Officer, at least one year before the expiry of his tenure on the Central Staffing Scheme post, such an officer if selected for appointment as Chief Vigilance Officer may be allowed a tenure of 3 years as Chief Vigilance Officer subject to a maximum of 7 years' combined tenure under the Central Staffing Scheme post and the post of CVO. This may be brought to the notice of the All India Service Officers and the Officers of Central Services working on posts under the Central Staffing Scheme in your Ministry/Department.

7. On appointment to the post of Chief Vigilance Officer in Central Public Sector Undertaking, an officer is not entitled to general pool accommodation but would be eligible for accommodation provided by the concerned Public Sector Undertaking, as per guidelines issued by the Department of Public Enterprises, from time to time.

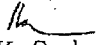
8. While sponsoring the names of willing officers, it may also be indicated alongside each name, a maximum of three location(s)/station(s) in which the officer may like to be considered for placement. The current pay scale of the officers and the actual pay being drawn at the time of sending the name should also be indicated. Once an officer gives the choice of location/station, then as far as possible that officer would be considered for posting in any Public Sector Undertaking in that particular location/station. However, the officer may be posted at any place in India. It has been noticed in the past that while sponsoring names, preference has been shown for a particular PSU in a particular region. It is clarified that such requests cannot be entertained and officers are required to indicate only their options for place of postings. Officers sponsored will remain under consideration for posting for the period of one year only.

9. The details of this circular are also available on our Department's website at URL <http://persmin.nic.in>. We shall appreciate, if the contents of this circular could also be posted on your Department's website for widely publicizing it.

10. I shall be grateful if you could arrange to forward names of suitable and willing officers for consideration for the posts of CVO in PSUs etc. for the financial year 2010-11, (drawn up in the prescribed proforma I-III), keeping in view the above mentioned requirements and suitability criteria, along with updated CR dossiers and vigilance clearance of the sponsored officers, preferably by 31st January, 2011.

With regards,

Yours sincerely,


(Dr. S.K. Sarkar)

All Secretaries to the Government of India.

Sh. Sumil Mitra
Secy
D/o Revenue

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ANNEXURE-I

PERSONAL DATA

Applying for Level: Deputy Secretary/Director/Joint Secretary (please tick)

1.	Service	
2.	Cadre	
3.	First Name	
4.	Middle Name	
5.	Surname	
6.	Exam Year	
7.	Allotment Year	
8.	Date of Joining	
9.	Gender	
10.	Date of Birth	
11.	Category	
12.	Present posting	
13.	Pay Scale	
14.	Basic Pay	
15.	Date of NFSG Grant	
16.	Whether working in the cadre or is on Central deputation.	
17.	Date from which the officer is on Central Deputation.	
18.	Date of expiry of Central Deputation tenure.	
18A	Total period spent outside the cadre alongwith details thereof	
19.	Whether Spouse is working Service of Spouse (if working and participating under Central Staffing Scheme)	YES/NO

20.	Cadre of Spouse (if AIS)	
21.	Whether Spouse working Under Central Deputation	YES/NO
22.	Whether slotted for Foreign Training/Assignment	YES/NO
23.	Whether Debarred from Central Staffing Scheme Previously If Yes, Date from Date to	YES/NO
24.	Whether worked on central deputation before:	Yes/No
(i)	If Yes, Date of Reporting to Cadre	
(ii)	Whether Cooling-Off Period Completed	YES/NO
(iii)	Cooling-Off Period Completion Date	
24A	<p>Preference of location if any, for posting on account of personal reasons at a Station/Stations:</p> <p>Please indicate 3 preferences only. As far as possible, the officer will be considered for posting in any PSU in the preferred station. However, the officer may be posted at any place in India.</p>	

25. EDUCATIONAL QUALIFICATIONS

(Please only mention Graduation and above).

S.No.	Qualification	Subject (1) Subject (2)	Year/ Division	Institution University Place Country
1.				
2.				
3.				
4.				

26. TRAINING DETAILS

(Please mentioned training of duration of only more than 1 month)

S.No.	(i) (ii) (iii)	Training Name Institute Country	Training related to Specialization in Subjects	From Date To Date
1.				
2.				
3.				

17. EXPERIENCE DETAILS (Complete Service Profile)

No.	Type of Posting (Cadre/ Centre/ Others)	(i) Level/Pay Scale (ii) Designation	Ministry Departme nt. Office Place	Field experience acquired during the posting (Major & Minor)	of the Tenure From & Tenure To

EXPERIENCE DETAILS IN VIGILANCE AND ADMINISTRATIVE MATTERS.

No.	Type of Posting (Cadre/ Centre)	(i) Level/Pay Scale (ii) Designation	Ministry Department Office Place	Field experience acquired during the posting (Major & Minor)	of the Tenure From & Tenure To
1.					
2.					
3.					

The information furnished above by me is correct.

(Signature)

Tel No. (O):

(R):

(Mob):