



सीमा शुल्क आयुक्त का कार्यलय,
केन्द्रीय राजस्व भवन, क्वींस रोड, बेंगलुरु-560 001.
OFFICE OF THE COMMISSIONER OF CUSTOMS,
C.R.BUILDINGS, QUEEN'S ROAD, BANGALORE - 560 001

सी.सं.VIII/48/44/2014 Cus.Tech.

दिनांक : 14.10.2014.

STANDING ORDER NO. 09 /2014

Consequent upon issue of PN No.15/2014 dated 13.10.2014, bifurcating Bangalore Customs Commissionerate into two Commissionerates, viz., Bangalore City Commissionerate, Bengaluru and Airport and Air Cargo Complex Commissionerate, Bengaluru, the following instructions are issued in order to ensure smooth transition.

- (i) As per the PN No.15/2014, the correspondence directly addressed to the Principal Commissioner of Customs, Airport & Air Cargo Complex, Bengaluru will continue to be received at the CR Building office. It should, therefore, be ensured that all inward and outward correspondence in respect of Bangalore City Commissionerate and Airport & Air Cargo Complex Commissionerate should be maintained in separate registers and handled separately by the Sections.
- (ii) The file movement registers of Additional Commissioners and Commissioner shall be maintained by respective PAs separately for files relating to the two new Commissionerates.
- (iii) Review, Legal, Prosecution, IAD and Vigilance Sections shall open new separate file registers for dealing with the correspondences of two new Commissionerates from 15.10.2014.
- (iv) Adjudication Section shall assign fresh numbers and open separate register for Orders-in-Original to be issued by the Commissioner for the two Commissionerates separately from 15.10.2014.
- (v) All the correspondence made in respect of the two Commissionerates shall indicate the title of the respective Commissionerate, viz., O/o the Commissioner of Customs, Bengaluru City, Bengaluru or O/O the Principal Commissioner, Airport & Air Cargo Complex, Bengaluru, as the case may be, distinctly.
- (vi) Distinct file nos. should be assigned in respect of the cases pertaining to the new Commissionerates by adding "City Customs" or "Air Customs", as the case may be, instead of "Customs" being hitherto used. To illustrate, the File C.No.VIII/28/499/2014 Cus Review shall be numbered C.No.VIII/28/499/2014-City Cus.Review or VIII/28/499/2014 - Air

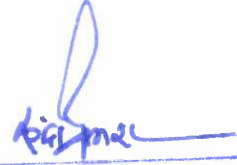
Cus.Review, as the case may be, under the new dispensation. Separate file opening registers should also be maintained w.e.f. 15.10.2014.

- (vii) Already opened current files should be stamped according to the jurisdiction of new Commissionerate to which they belong.
- (viii) The old files should be segregated, stamped and kept/stored separately. This work should be completed by 31.10.2014.

2. Shri Pradip Kumar Suman, Additional Commissioner (P & E) and Shri K.Veerabhadra Reddy, Deputy Commissioner shall be the nodal officers to ensure compliance.

3. The above instructions shall be followed scrupulously and difficulties, if any, may be brought to the notice of the undersigned.

4. This issues with effect from 15.10.2014.



(Sandeep Prakash)
Commissioner

Copy to:

1. The Chief Commissioner of Customs, Bangalore Customs Zone, Bangalore
2. All Additional / Joint Commissioners of Customs, All Deputy / Assistant Commissioners, All Sections.
3. Bangalore Customs Website.