TENDER ENQUIRY NO. 01/2019

CITY CUSTOMS COMMISSIONERATE, BENGALURU

City Customs Commissionerate, Bengaluru located at Central Revenue Building, Queen's Road, Bangalore- 560 001 intends to hire operational vehicles as well as Staff Cars for the year 2019-2020.

2. Tender enquiry is invited by the Commissioner of Customs, City Commissionerate, Bengaluru towards providing of 10 Nos. of vehicles for the period from 01.04.2019 to 31.03.2020 on hire basis as per following details.

   (i) 03 Mid Size (SUV) Vehicle (Diesel AC) with driver for 30/31 days and upto 2500 Kms. per month.

   (ii) 05 Mid Size Vehicle viz. Toyota Etios/Swift D'zire (Diesel AC) with driver for 25/26 days and upto 2000 Kms. per month.

   (iii) 02 Small Size Vehicle viz. Toyota Etios/Liva/Hyundai i10 (Diesel AC) vehicle with driver for 25/26 days and upto 2000 Kms. per month.

Interested parties may download the detailed contents alongwith terms and conditions from the website: http://eprocure.gov.in/epublish/app, www.bangalorcustoms.gov.in or from the office addresses mentioned above.

3. Sealed quotations complete in all respects should be submitted by the reputed and established Taxi operators stationed in Bangalore and registered with the Goods & Services Tax Department for hiring of vehicles with drivers on monthly hiring basis for the for the period from 01.04.2019 to 31.03.2020 of the financial year 2019-2020.

The following documents giving details are enclosed:

   i. Terms & Conditions
   i. Technical Bid
   iii. Financial Bid (Proforma for quoting rates)
   iv. Tender Acceptance Letter

   - Annexure I
   - Annexure II
   - Annexure III
   - Annexure IV

4. Contractors, Firms, Agencies interested in taking up this work may inspect the premises and submit the details in Annexure – II, III and IV. The Technical Bid (Pre-qualification requirement) (Annexure – II) should be placed in one envelope, Commercial Bid (Proforma for quoting rates) (Annexure III) should be placed in second envelope and Tender Acceptance Letter should be placed in third envelope. All the sealed envelopes be placed in another sealed cover “Quotation / Rates for hiring of vehicles for the Office of the Commissioner of Customs, City Commissionerate, C.R. Building, Queens Road, Bangalore – 560 001” and the same may be forwarded to the Assistant Commissioner of Customs (Prev), City Customs Commissionerate, 4th Floor, C.R. Building (Annexe), Queens Road, Bangalore – 560 001 so as to reach by 10:00 Hrs on 25.03.2019.

5. The bids will be opened on 25.03.2019 at 14:00 hrs in presence of the bidders /authorized representatives.

6. This office reserves the right to postpone the date of opening or to accept or reject any or all bids without assigning any reason whatsoever.

[Signature]
Additional Commissioner
City Commissionerate, Bengaluru

Copy to Notice Board.
<table>
<thead>
<tr>
<th>Sl No.</th>
<th>Purpose</th>
<th>Type of Vehicle</th>
<th>No of Vehicles</th>
<th>Ceiling of days/Km</th>
<th>Maximum amount payable per month per car (upper ceiling) exclusive of GST</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Staff Car</td>
<td>A-3 Segment (Mid-size) (SUV)</td>
<td>3*</td>
<td>30/31 days subject to 2500Km/Month</td>
<td>Rs.50,000/-</td>
</tr>
<tr>
<td>2</td>
<td>Operational</td>
<td>A-3 Segment (Mid-size) (Toyota Etios / Swift D’zire)</td>
<td>5**</td>
<td>25/26 days subject to 2000Km/Month</td>
<td>Rs.50,000/-</td>
</tr>
<tr>
<td>3</td>
<td>Operational</td>
<td>A-2 Segment (Small-size) (Toyota Etios / Liva / Hyundai i10)</td>
<td>2**</td>
<td>25/26 days subject to 2000Km/Month</td>
<td>Rs. 40,000/-</td>
</tr>
</tbody>
</table>

* In case the vehicle runs less than 2500 kms, as the case may be, in any month (30/31 days), the balance kilometers remained unutilized in that month shall be carried forward to the next month. In case the vehicle runs more than 2500 kms in any month (30/31 days), the balance kilometers available, if any, shall get adjusted.

**/*** In case the vehicle runs less than 2000 kms, as the case may be, in any month (25/26 days), the balance kilometers remained unutilized in that month shall be carried forward to the next month. In case the vehicle runs more than 2000 kms in any month (25/26 days), the balance kilometers available, if any, shall get adjusted.
<table>
<thead>
<tr>
<th><strong>Item</strong></th>
<th><strong>Description</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name of the Hirer</strong></td>
<td>Govt. of India, Ministry of Finance, Department of Revenue, Office of the Commissioner of Customs, City Commissionerate, P. B. No.5400, C. R. Building, Queen’s Road, Bengaluru-560 001.</td>
</tr>
<tr>
<td><strong>Tender Inviting Authority</strong></td>
<td>Commissioner of Customs, City Commissionerate, P. B. No.5400, C. R. Building, Queen’s Road, Bengaluru-560 001.</td>
</tr>
<tr>
<td><strong>Tender Name</strong></td>
<td>Office of the Commissioner of Customs, City Commissionerate, P. B. No.5400, C. R. Building, Queen’s Road, Bengaluru-560 001.</td>
</tr>
<tr>
<td><strong>Tender No. and Date</strong></td>
<td>01/2019 dated 12.03.2019</td>
</tr>
<tr>
<td><strong>Method of Selection</strong></td>
<td>L-1</td>
</tr>
<tr>
<td><strong>Availability of Tender Documents</strong></td>
<td>Can be downloaded from Central Public Procurement Portal (ePublishing) at <a href="http://eprocure.gov.in/epublish/app">http://eprocure.gov.in/epublish/app</a> and <a href="https://bangalorecustoms.gov.in/">https://bangalorecustoms.gov.in/</a></td>
</tr>
<tr>
<td><strong>Date and time of Tender notice issuance</strong></td>
<td>Date: 12.03.2019</td>
</tr>
<tr>
<td><strong>Last date and time for Bid/ Proposal submission (on or before)</strong></td>
<td>25.03.2019 at 10:00 Hrs</td>
</tr>
<tr>
<td><strong>Bid Opening- Time, Date &amp; Venue</strong></td>
<td>25.03.2019 at 14:00 Hrs Chamber of the Additional Commissioner of Customs, City Commissionerate, P.B.No.5400, C. R. Building, Queen’s Road, Bengaluru-560 001.</td>
</tr>
<tr>
<td><strong>Technical Bid</strong></td>
<td>25.03.2019 at 14:00 Hrs</td>
</tr>
<tr>
<td><strong>Financial Bid</strong></td>
<td>25.03.2019 at 16:00 Hrs</td>
</tr>
<tr>
<td><strong>Language of Bid Submission</strong></td>
<td>Proposal should be submitted in English only.</td>
</tr>
<tr>
<td><strong>Currency</strong></td>
<td>Bid may be quoted in INR only.</td>
</tr>
<tr>
<td><strong>Name and Address for Communication and seeking clarification</strong></td>
<td>Shri Harrison Antony, Assistant Commissioner( Prev), City Customs Commissionerate, P.B.No.5400, C.R.Building, Queen’s Road,Bengaluru-560 001. Phone No. 080 - 22864025</td>
</tr>
<tr>
<td><strong>Period of Hiring</strong></td>
<td>12 months (From 01.04.2019 to 31.03.2020)</td>
</tr>
</tbody>
</table>
ANNEXURE - I

TERMS AND CONDITIONS FOR HIRING OF VEHICLES

1. The vehicles are proposed to be hired for an initial period of 12 months with the option of extending it for a further period at the discretion of the Commissioner of Customs, City Commissionerate, Bangalore.

2. The bidder shall provide the vehicles as mentioned in the Annexure 'A' for the period from 01.04.2019 to 31.03.2020 on hire with fuel and all maintenance with driver.

3. The bid should be accompanied with the earnest money of Rs.25,000/- in the form of demand draft in favour of the Commissioner of Customs, Bangalore, payable at Bangalore at the time of submission of tender, which will be returned to the unsuccessful bidders and be the deposit amount of the successful bidder.

Eligibility Criteria

i. The Registered Office of the Agency should be located in Bengaluru in the radius of 15 km of Central Revenue Building, Queen's Road, Bangalore- 560 001. An attested copy of the registration certificate of offices in Bengaluru shall be enclosed. The company should be registered as Micro, Small & Medium Enterprises, certified & reputed, experience & financially sound. Proof to this effect may be enclosed.

ii. In case of partnership firms, a copy of the partnership agreement, or General Power of Attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.

iii. The Agency must have a minimum of five years' experience in supplying taxies to reputed private companies / Public Sector Companies / Banks / Central and State Government Departments. Proof of at least two contracts relating to supplying of taxi services to Central Government / State Governments / PSUs / Bank / reputed private firms in last three years along with attested copies of the supply order be enclosed with the tender document.

iv. The Agency should have a minimum annual turnover of Rs. 50 lakh each year during last three financial years i.e. 2016-17, 2017-18 and 2018-19. A copy of turnover statement duly certified by the C.A. along with ITR must be enclosed with the tender document.

v. The Agency should have its own Bank Account. Certified copy of the account maintenance for the last three years issued by Bank shall be enclosed.

vi. Certified copy of the PAN card shall be attached with the Bid document.

vii. The Agency (not individual) should be registered with GST. Certified copy of the registration shall be attached with the Bid document.

viii. The Agency must have a minimum of 10 commercial vehicles registered in the firm's name or in the name of the Partners/Directors in Bengaluru. A list of such vehicles with registration details should be attached with the bid. The list should also indicate the date of registration of the car. City Customs Commissionerate, Bengaluru may ask the agency to produce the original RCs at the time of examination of technical bid.

ix. Self-Certificate that the firm has not been blacklisted by any Central Government Department / Ministries / PSU's / Banks, etc. should be enclosed.

x. The Agency must attach proof of successful and satisfactory completion of at least five contracts / works each amounting to at least Rs.18.00 Lakh per annum or 3 works amounting to Rs.50 Lakh each or 1 work amounting to Rs.50 Lakh per annum during the last three years from the tender opening date. The certificate should be from prominent organizations (Government organizations / PSUs / Bank reputed private firms).
4. The terms and conditions for hiring of vehicles are as under:

i. The contract will be initially for a period of one year and is likely to commence from 01.04.2019 which may be extended for a further period of one year on the same rates, terms and conditions depending upon the requirement and administrative convenience of City Customs Commissionerate, Bengaluru. Any further extension can be considered on mutually agreed terms and condition. The City Customs Commissionerate, Bengaluru, however, reserves the right to terminate / curtail the contract at any time after giving one week’s notice without assigning any reason.

ii. Taxies to be provided by the Contractor(s) should be in perfectly good and sound condition mechanically and suitable for use by Senior Officers.

iii. Taxies supplied should be fitted with all modern features.

iv. The vehicles should be comprehensively insured.

v. The vehicles will have to be fitted / provided with the following additional accessories / utilities:
   a) Clean seat covers
   b) Quality radio music system
   c) Reading lamp
   d) Tissue paper box
   e) Car perfume
   f) Seat Belts (front Rear)
   g) Umbrella during Monsoon

vi. Firms should have sufficient numbers of drivers having experience of driving in Bengaluru. The contractor should own a fleet of sufficient number of vehicles so as to ensure prompt and smooth service.

vii. Only such Taxi Operators may apply whose Taxies have been duly authorized by the concerned RTO for use as public transport and who have telephone connections available at their Premises / Garage / Stands from where such taxies are to be operated and can be requisitioned by this Department.

viii. The firm should ensure that the drivers employed hold valid driving license, are well trained, well behaved, reasonably educated, conversant with traffic rules / regulations and city roads / routes as well as security instructions.

ix. Each driver employed by the firm must have a cell-phone duly activated.

x. Each driver should wear uniform while on duty. Each driver provided to this Department along with the vehicle should have police verification.

xi. Punctuality will have to be ensured and log book shall be maintained by the drivers for this purpose. The driver should not leave the office in the evening without prior permission of the attached with concerned officer in any case.

xii. No mileage will be allowed for lunch / tea of the driver. Driver should carry his lunch.

xiii. A list of drivers who would be deployed on duty along with their valid driving license nos. has to be provided to the Department. No driver should be changed unless the officer to whom the driver reports is apprised.

xiv. The firm should inform in advance the bio-data of all drivers who would be deployed on duty.

xv. Declaration from the transporter on their letter-head stating that the drivers provided are of Good Character, have police verification, have valid driving license and are aware of the roads of Bengaluru is required.
The firm should have an adequate number of telephones for contact round the clock and these may be conveyed to this office.

The firm should have a provision to take bookings 24x7.

The firm should be experienced in providing fleets for events, delegations, meetings and conferences, etc.

Full month would imply 30/31 days and upto 2500 kms per month for “Staff Cars” and 25/26 days and upto 2000 kms for “Operational Vehicles”.

Rates once finalized will be fixed at least for a period of one year and used as base rate in case of Upward / downward change in rates in fuel prices.

Any complaint from the users regarding poor upkeep, maintenance, non-availability of above accessories or any of the conditions prescribed for drivers not being met would attract a cut from the bill for that day(s) on pro rata basis @ 25% in the first instance, 50% in the second instance and removal of driver and / or vehicle from the fleet on the third instance either from per day rate on pro rata basis.

Any overtime arising due to breakdown of vehicle supplied by Agency shall be on his account and shall not be charged to City Customs Commissionerate, Bengaluru.

A daily record indicating time and mileage for each vehicle shall be maintained by the driver in a log book in a format as per govt. instructions and the log book shall be submitted to concerned officer in City Customs Commissionerate, Bengaluru regularly for scrutiny.

A vehicle will be allowed for booking only in condition when the Mili meter is sealed. If during the running of the vehicle it is found that the Mili meter is unsealed then forfeiture of hiring charges and a penalty as fixed by City Customs Commissionerate, Bengaluru will be imposed.

The time and mileage shall be taken in to account from the reporting time at the appointed place (both at the time of reporting and closing). There will be no dead mileage. In other words to and fro journeys from the taxi stand to the reporting place and releasing place to taxi stand will not be counted for computing the mileage or time.

Once the hiring of vehicles commences from a particular agency / firm, the vehicles and drivers should not be changed unless so requested for by the City Customs Commissionerate, Bengaluru. The vehicle must be available at any time of day as desired by the City Customs Commissionerate, Bengaluru.

The driver provided by the contractor should fulfill the following conditions:

a) Should be in possession of valid driving license issued by RTO.
b) Should not smoke; chew Pan / Pan masala / Tobacco.
c) Should be conversant with the routes of all Government buildings and important roads within Bengaluru and jurisdiction of City Customs Commissionerate, Bengaluru.
d) Should not indulge in any activity inimical to security of the officers travelling in his car.

The contractor must also ensure that all the necessary documents (Registration Certificate, Insurance papers, PUC certificate etc.) are available with the driver deployed for duty for the Department.

The contractor has to submit an acceptance letter indicating type of vehicle and rates and acceptance of all terms and conditions levied therein. He is required to execute a contract before the service is started.
In case of breakdown or unavailability of any vehicle during duty, it shall be the responsibility of the firm to provide a substitute vehicle, which is of similar make as replacement immediately.

The liability of the **City Customs Commissionerate, Bengaluru** will be limited to the hiring charges agreed in the contract.

No additional terms & conditions over and above the conditions stipulated above shall be entertained by **City Customs Commissionerate, Bengaluru**.

Actual parking charges / Toll charges will be payable along with the monthly bills, only upon submission of the parking bills / toll receipts etc.

The agency will be responsible for compliance of all statutory provisions related to minimum Wages, etc, in respect of the drivers deployed by it. The tendering agency will be fully responsible for payment of wages and other dues and compliance of all labour laws, welfare schemes applicable to the drivers deployed by them in the Department.

While the **City Customs Commissionerate, Bengaluru** has a regular requirement for hiring taxies, it shall have the right not to utilize the services at all at any time for any period without giving any notice. The Department will also reserve the right to hire taxies from any other provider of such services even during the period of contract.

In case of breach of any of terms and conditions mentioned above, the Competent Authority will have the right to cancel the work order without assigning any reason thereof, and nothing will be payable by this Department in that event.

1% of the daily amount will be deducted in case of delayed reporting by the driver and Rs.1000/- per day will be deducted in case non availability of vehicle on any day in case of hiring on monthly basis.

For all disputes / differences / interpretation etc. whatsoever arising out of or relating to this contract, meaning and operation or effect of this contract of the breach thereof, decision of the **City Customs Commissionerate, Bengaluru** shall be final and binding on both parties.

Tenderer submitting a tender would be presumed to have read and fully understood all the terms and conditions and instructions contained in the tender documents and parts / annexure thereof. No enquiry, verbal or written, shall be entertained in respect of acceptance / rejection of the tender.

**TECHNICAL BID**

5. The Technical Bid should be as per the eligibility criteria and terms and conditions mentioned above. It has to be submitted in the proforma prescribed in Annexure II. It should be supported by documents. The DD / Banker’s Cheque in respect of “Earnest Money Deposit” should be submitted with the ‘Technical Bid’.

**FINANCIAL BID**

6. The Financial Bid indicating the hire charges should be submitted in the proforma prescribed in Annexure III.

7. The drivers employed along with the vehicle should satisfy the following conditions:

   a. Drivers should have minimum of 5 years experience of driving. They should have transport licenses for driving passenger vehicles on hire.
   
   b. Driver should be well versed with the roads and the places in Bangalore city and should have experience in city driving.
c. Once the driver has been allotted to a particular vehicle, he should remain with the same vehicle for entire period of contract. Any change in the designated driver should be intimated to the concerned officer 24 hours before such change is affected.

d. Driver should be provided with a mobile phone connection.

e. Driver should be decent and well behaved and should not have any criminal cases against him and should not have any past history of accidents. Antecedents of the drivers to have been verified by the Police Authorities.

f. Car should be kept clean and odor free, suitable for official use.

g. Driver should have decent understanding of English or Hindi.

8. The bid has to be submitted on or before 25.03.2019 at 10:00 Hrs to the Assistant Commissioner of Customs (Preventive), City Customs Commissionerate, 4th Floor, C.R. Building (Annexe), Queens Road, Bangalore - 560 001. The bid once submitted shall not be allowed to be withdrawn and the default after acceptance of the bid shall be deemed to be non-compliance of terms of contract and would render security deposit liable to forfeiture and penalty as the case may be.

9. Tenders (Technical Bids) will be opened on 25.03.2019 at 14:00 Hrs in the chamber of the Additional Commissioner of Customs, City Customs Commissionerate, 4th Floor, C.R. Building (Annexe), Queens Road, Bangalore in presence of the bidders or their authorized representatives. The Financial bids of the qualified (Technical bid) bidders would be opened on 25.03.2019 at 16:00 Hrs.

10. The successful bidders shall provide details of all vehicles within 3 days of bid opening date and also present themselves for signing the agreement, as and when called for, and also physically produce the vehicles for inspection within a reasonable period mutually agreed upon.

11. All the vehicles should report for duty on 01.04.2019 in time. In case all the vehicles do not report for duty on 01.04.2019, as the case may be, the payment shall be made vehicle-wise on pro-rata depending upon the date of reporting of the respective vehicles.

12. The requisite number of vehicles for which the contract is awarded to the contractor should definitely report for duties by 01.04.2019 i.e. the date of commencement of the contract.

13. In case of any doubt or inquiry the bidder may contact the Superintendent of Customs (Preventive) on Phone number 080-22864025 on any of the working days.

14. The Commissioner of Customs, City Commissionerate, Bangalore reserves the right to accept or reject any part of the tender or whole tender, without assigning any reason.

[Signature]
J M RAMANA REDDY
Additional Commissioner
City Commissionerate, Bengaluru
ANNEXURE - II

(TECHNICAL BID)

To be submitted in a separate sealed envelope super scribing “Technical Bid”
Prequalification requirements for award of contract for ‘Hiring of vehicles’

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Name of the organization / firms with full address with pin code, Phone No. Fax No., email etc.</td>
</tr>
<tr>
<td>2.</td>
<td>Name of all the Proprietors / Partners / Directors</td>
</tr>
<tr>
<td>3 (a)</td>
<td>PAN No. of the firm as allocated by the Income Tax Department</td>
</tr>
<tr>
<td>3 (b)</td>
<td>Copy of the Income Tax Returns filed for last three years and Income Tax Clearance Certificate (ITCC) for the last year to be attached</td>
</tr>
<tr>
<td>4</td>
<td>Total strength of staff / workers available with the Service provider</td>
</tr>
<tr>
<td>5</td>
<td>List of Public Sector / Govt. organizations to which similar services have been provided by the Contractors / Firms / Agencies during the last 5 years. List of Government organizations where the Service Provider is currently providing services may also be indicated. (Please attach the job order / service certificate from Govt. office / Public Sector)</td>
</tr>
<tr>
<td>6</td>
<td>The Contractor should also submit copies of Registration Certificate obtained from Goods &amp; Services Tax Department (Ministry of Finance), Department of Labour, State Government, Employees Provident Fund Organization (Ministry of Labour, Govt. of India), Employees State Insurance Corporation (ESI Act, 1948) and Karnataka Shops &amp; Commercial Establishments Act, 1961.</td>
</tr>
<tr>
<td>7</td>
<td>The total Turnover of the Contractor as Service Provider for such services should not be less than Rs. 50 Lakhs in 2016-17, 2017-18 and 2018-19. Necessary documents / Certificates to be enclosed.</td>
</tr>
<tr>
<td>8</td>
<td>Registration Number of Tenderer / Concern with GST Department: (Attested Photocopy of registration certificate should be attached)</td>
</tr>
<tr>
<td>9</td>
<td>Registration Number of Tenderer / Concern with other Government Departments: (Attested Photocopy of registration certificate should be attached)</td>
</tr>
<tr>
<td>10</td>
<td>Total Nos. of Taxis / Vehicles available with Service Provider together with make / model:</td>
</tr>
<tr>
<td>11</td>
<td>Whether Service Provider will be able to provide vehicle of 2018 model and later / Make, Indicate model and make of vehicle to be provided</td>
</tr>
<tr>
<td>12</td>
<td>Taxi operators should have minimum of 10 vehicles registered in the firms name or in the name of the Partners/Directors in Bengaluru</td>
</tr>
<tr>
<td>13</td>
<td>Vehicles to be provided by the Contractor should be in perfectly sound working condition and suitable for use by Senior Officers and should not be older than 2016-17 model</td>
</tr>
<tr>
<td>14</td>
<td>Vehicles to be provided by the contractor should have the comprehensive insurance to cover all risks as per the Motor Vehicle Act and relevant rules and regulations of the State Government and Central Government</td>
</tr>
<tr>
<td>15</td>
<td>Any other information to be considered</td>
</tr>
</tbody>
</table>
ANNEXURE - III

PROFORMA FOR QUOTING RATE

To be submitted in a separate sealed envelope super scrib ing “FINANCIAL BID”

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Category (New less than one year old in excellent condition)</th>
<th>Brand of vehicle</th>
<th>Rates (in Rs.) per month with Driver</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>i. One A-3 Segment Mid Size Car required for a maximum of 2500 Kms in a month (30/31 days) ii. Rates per extra kilometer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>II</td>
<td>i. One A-3 Segment Mid Size Car required for a maximum of 2000 Kms for 25/26 days in a month ii. Rates per extra kilometer</td>
<td></td>
<td></td>
</tr>
<tr>
<td>III</td>
<td>i. Five A-2 Segment Small Size Car required for a maximum of 2000 Kms for 25/26 days in a month ii. Rates per extra kilometer</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Any other information:

Signature of Authorized person with date: ____________________________________________

Name & full address: ________________________________________________________________

Telephone No: Office: Fax No: Residence:

Email: Seal _________________________________________________________________
ANNEXURE – IV

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

To,

__________________________________________

__________________________________________

Date:

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: ________________________

<table>
<thead>
<tr>
<th>Name of Tender</th>
<th>/</th>
<th>Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>_______________</td>
<td></td>
<td></td>
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<td>_______________</td>
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<tr>
<td>_______________</td>
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</tbody>
</table>

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

_________________________________________________________________________

as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization has also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. In case any provisions of this tender are found violated, then your department/ organisation shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the Bidder, with Official Seal)