



सीमाशुल्कप्रधानआयुक्तकाकार्यालय
OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS
 हवाईअड्डाऔरएयरकार्गोकॉम्प्लेक्सआयुक्तालय / AIRPORT AND AIR CARGO COMPLEX
COMMISSIONERATE
 एयरइंडियासाट्सएयरफ्रीटर्मिनल, दूसरातल, देवनहल्ली, बंगलूर
AIR INDIA SATS AIR FREIGHT TERMINAL 2ND FLOOR: KIAP: DEVANAHALLI
BENGALURU- 560300 080-22001463/64

लोक सूचना सं /PUBLIC NOTICE. NO.23/2020-दिनांक /DATE:30.04.2020

(दस्तावेज पहचान सं /DIN-202004272MP00002CBBEA)

विषय: सीमा शुल्क अधिनियम 1962 के अधीन व्यक्तिगत सुनवाई को अप्रत्यक्ष रूप में आयोजित करने के लिए मार्ग दर्शन ।

Subject: Guidelines for conduct of personal hearings in virtual mode under Customs Act, 1962- regarding.

सभी आयातकर्ता, निर्यातकर्ता, परामर्शदाता, वकील, सीमा शुल्क ब्रोकर्स एवं सभी संबंधित का ध्यान, उपर्युक्त विषय के संबंध में, बोर्ड द्वारा दिनांक 27.04.2020 को एफ.सं 390/Misc/3/2019-JC अनुदेश की ओर आकर्षित किया जाता है ।

Attention of Importers, Exporters, Consultants, Advocates, Custom Brokers and all concerned is invited to the Board's Instruction issued vide F.No.390/Misc/3/2019-JC dated 27.04.2020 on the above mentioned subject.

2. कोविड 19 (कोरोना वाईरस) महामारी के फलस्वरूप सामूहिक दूरी, वास्तविक उपस्थिति को कम करने, आधुनिक सूचना एवं सूचना एवं संपर्क तकनीकी प्रणालियों को उपयो करने आदि को सुनिश्चित करने के लिए एवं सीमा शुल्क आई सी ई एस ई डी आई प्रणाली/आईसगैट ऑनलाईन गेटवे में निहित न होनेवाले क्षेत्रों में कार्य निपटान में पुराणे तरीके को बदलकर , सीमाशुल्क के कार्यप्रणाली मेंपरोक्ष कार्य वातावरण लाने के लिए , बोर्ड द्वारा सीमा शुल्क अधिनियम 1962 के विभिन्न कार्यवाहियों का पुनरीक्षण किया जा रहा है।

Board has been reviewing various procedures under the Customs Act,1962,on account of the recent outbreak of COVID-19(Coronavirus)intending to adopt measures to ensure social distancing, reduce physical presence, use modern information and communication technology systems and change theconventional mode of work,in areas not covered by Customs ICES EDI system/ICEGATE online gateway, by creating a virtual customs working environment.

3. कोविड 19 महामारी की फैलाव को रोकने के लिए भारत सरकार एवं लोक स्वास्थ्य प्राधिकरण द्वारा जारी किये गए विभिन्न मार्गदर्शन एवं अनुदेशों के अनुपालन को सुनिश्चित करने के अनुसरण में, बोर्ड ने यह निर्णय लिया कि ,सीमा शुल्क अधिनियम

1962 के अधीन किसी भी कार्यवाही से संबंध में विभिन्न अधिकारियों द्वारा दिये गए व्यक्तिगत सुनवाई को विडियो कांफ्रेंस के तहत आयोजित करें ।

While ensuring compliance with various guidelines and instructions issued by the Govt. and public health authorities to contain the spread of COVID-19, Board has decided that personal hearing, in respect of any proceeding under Customs Act 1962, given by various authorities, may be conducted through video conferencing facility.

4. बोर्ड ने दिनांक 27.4.2020 को एफ सं 390/Misc./3/2019-JC के तहत विडियो कांफ्रेंसिंग सुविधा के जरिए परोक्ष रूप में व्यक्तिगत सुनवाई आयोजित करने के संबंध में मार्गदर्शन जारी किया है (प्रति संलग्नित) ।

Board vide F.No.390/Misc./3/2019-JC dated 27.04.2020(copy enclosed)has issued the guidelines for the conduct of virtual mode of personal hearing through video conferencing facility.

5. यह सभी व्यापार एवं अन्य फणधारियों के सदस्यों को आवश्यक कार्रवाई हेतु सूचित किया जा रहा है

The same is brought to the notice of the members of the trade and all stakeholders for necessary compliance.

6. अधिकारियों के लिए इस लोक सूचना में सूचित निर्णयों के आधार पर लेने वाली कार्रवाई के लिए यह स्थायी आदेश के रूप में लागू होगा ।

Action to be taken in terms of decisions conveyed in this Public Notice should be considered as Standing Order for officers.

7. इस मामले में कोई भी तकलीफ हो तो, श्री नासर खान, अपर आयुक्त, कोदूर भाष सं 080-27688258 द्वारा, ई मेल पता nasser.khan@nic.in. में सूचित कर सकते हैं । Difficulties, if any, may please be brought to the notice of Sri.S. Nasser Khan, Additional Commissioner, Telephone No.080-27688258 [Email-nasser.khan@nic.in](mailto:nasser.khan@nic.in).

अशोक
30/04/2020
(अशोक/ ASHOK)

प्रधान आयुक्त/ PRINCIPAL COMMISSIONER

संलग्न : यथोपरि

Encl: As above.

फाईल सं C.No.VIII/48/97/2020 BACC TECH

के तहत जारी की जा रही है / Issued from File C.No.VIII/48/97/2020 BACC TECH

.प्रतिप्रस्तुत / Copy submitted to:

मुख्य आयुक्त, सीमा शुल्क बेंगलूरु, बेंगलूरु अंचल, केंद्रीय राजस्व भवन, बेंगलूरु / The Chief Commissioner of Customs, Bengaluru Zone, C.R. Building , Bengaluru

प्रतिप्रेषित / Copy to:

- 1) सभीअपर/ संयुक्त/उप/सहायकआयुक्तएयरपोर्टएवंएसीसीआयुक्तालय/
All the ADCs/JCs/DCs/ACs, Airport & ACC Commissionerate,
Bengaluru
- 2) फेडरेशनआफकर्नाटका, चेंबरऑफकामर्स, सं9996 , केंपेगौडारोड, गॉधीनगर, बेंगलूरु
Federation of Karnataka, Chamber of Commerce & Industry (FKCCI),
No.9996, Kempegowda Road, Gandhinagar, Bengaluru
- 3) बेंगलूरुसीमाशुल्कबोकार्सएजेंटसंगठन, सं71., कार्गोविल्लेज, बी-ब्लाक,
बेंगलूरुअंतर्राष्ट्रीयएयरपोर्ट,देवनहल्ली, बेंगलूरु / Bangalore Customs Brokers
Agents Association
- 4) सभी एयर लाइंस उनके संगठन द्वारा/ All Airlines through Association.
- 5) फेडरेशनआफइंडियनएक्सपोर्टआरगनाईसेशन, (एफ.आई.एफ.ओ,) पहलातल,
वी.आई.टी.सी, भवन, कस्तूरिबारोड, बेंगलूरु।Federation of Indian Export
Organisation (FIEO),1stFloor,VITC Building, Kasturba Road,
Bengaluru
- 6) सभी संरक्षकों/All Custodians.
- 7) बेंगलूरुसीमाशुल्कवेबसाईट /Bengaluru Customs Website
- 8) सूचनापट्ट /Notice Board.
- 9) बेंगलूरुसेप्रचलितसभीकोरियरएजेन्सी /All Courier Agencies Operating at
Bengaluru (कोरियरसंगठनद्वारा/ through Courier Association)
- 10)मास्टरफाईल /Master file.

F.No. 390/Misc/3/2019-JC
Government of India
Ministry of Finance, Deptt of Revenue
Central Board of Indirect Taxes & Customs
(Judicial Cell)

New Delhi, dated 27 April 2020

INSTRUCTION

To

1. All Principal Chief Commissioner/ Chief Commissioner (Customs, CGST & Central Excise)
2. All Principal Commissioner/ Commissioner (Customs, CGST & Central Excise)
3. Pr. ADG/ADG DRI (Adjn)/ DGGI (Adjn)
4. All Commissioner (Appeals) (Customs, CGST & Central Excise)

Subject: Guidelines for conduct of personal hearings in virtual mode under Customs Act, 1962 – regarding

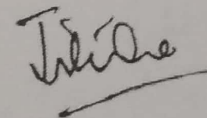
Board has been reviewing various procedures under the Customs Act, 1962, on account of recent outbreak of COVID-19 (Coronavirus) with a view to adopt measures to ensure social distancing, reduce physical presence, use modern information and communication technology systems and change conventional mode of work, in areas not covered by Customs ICES EDI system/ ICEGATE online gateway, by creating a virtual customs working environment.

2. While ensuring compliance with various guidelines and instructions issued by the Govt and public health authorities with a view to contain the spread of COVID -19, Board has decided that personal hearing, in respect of any proceeding under Customs Act 1962, given by various authorities, such as Commissioner (Appeals), original adjudicating authorities and Compounding authority, may be conducted through video conferencing facility.

3. Broad guidelines to conduct such virtual hearing are being provided so that ongoing Customs work of appeals and adjudications are completed expeditiously for quick delivery of justice - through quasi-judicial proceedings and in compliance of overall directions given by Hon'ble Supreme Court under Article 142 of the Constitution of India (refer Suo moto Writ (Civil) No. 5/2020). This would also facilitate importers, exporters, passengers, advocates, tax practitioners and authorized representatives to maintain social distancing while performing their work at ease, from a place of their choice.

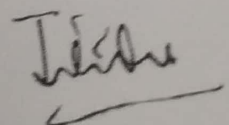
4. The guidelines for the conduct of virtual mode of personal hearing through video conferencing facility are as under:

- (i) In any proceedings before appellate or adjudicating authority under the Customs Act, 1962, the party, either as an appellant or a respondent, shall give his consent to avail the personal hearing before such authority, through video conferencing facility, at the time of filing his appeal or immediately after the issue of this instruction, in



the case of pending appeals/adjudication matter. He should also indicate his email address for correspondence etc.

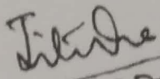
- (ii) The date and time of hearing along with a link for the video conference shall be informed in advance to the appellant/ respondent or their consultant/ counsel and the concerned commissioner representing revenue through the official email or electronic media of the adjudicating/appellate authority, giving the details of officer-in-charge who would provide assistance to the party, for conducting the virtual hearing. This link should not be shared with any other person without the approval of the adjudicating/appellate authority.
- (iii) The advocate/ consultant/ authorized representative, appearing on behalf of the party, in virtual hearing, should file his *vakalatnama* or authorization letter along with a copy of his photo ID card and contact details to the adjudicating/appellate authority through official e-mail address of the concerned authority after scanning the same. All persons participating in the video conference should be appropriately dressed and maintain the decorum required for such an occasion.
- (iv) Virtual hearing through video conference shall be held from the office of adjudicating/appellate authority or any official video conference facility set up in the office of the adjudicating/appellate authority.
- (v) The virtual hearing through video conference will be conducted through available applications like VIDYO, or other secured computer network. The appellant/respondent should download such application in their computer system/laptop/mobile phone beforehand for ready connectivity during virtual hearing, and join the video conference at the time allotted to them, as given in point (ii) above.
- (vi) In case where the party/ his representative wishes to participate in the virtual hearing proceeding along with their advocate, they should do so under proper intimation to the adjudicating/ appellate authority as mentioned at point (ii) above. They may participate in virtual hearing along with their advocate/ authorized representative or join the proceedings from their own office.
- (vii) The submissions made by the appellant or their representative through the video conference will be reduced in writing and a statement of the same will be prepared, which shall be known as "record of personal hearing". A soft copy of such record of personal hearing in PDF format will be sent to the appellant through email ID provided by advocate/ appellant/ respondent, within one day of such hearing.
- (viii) If the, appellant/their representative wants to modify the contents of e-mailed record of personal hearing, they can do so and sign the modified record, scan and send back the signed record of personal hearing to the adjudicating/appellate authority.
- (ix) If, however, the appellant/their representative do not resend the above e-mailed record of personal hearing within 3 days of receipt of such e-mail as at point (viii) above, it will be presumed that they agree with the contents of e-mailed record of personal hearing and adjudicating authority/appellate authority will proceed to decide the case accordingly. No modification in e-mailed record of personal hearing will be entertained after 3 days of its receipt by appellant/their representative. The



date of receipt of the email by the appellate/adjudicating authority will not be counted for this purpose.

- (x) The record of personal hearing submitted in this manner shall be deemed to be a document for the purpose of Customs Act, 1962 in terms of section 138C of the said Act, read with Section 4 of the Information Technology Act, 2000.
- (xi) If the party/ advocate prefers to submit any document including additional submissions during the virtual hearing, he may do so by self-attesting such document and a scanned copy of the same may be emailed to the adjudicating/appellate authority immediately after virtual hearing and in no case after 3 days of virtual hearing. The date of the hearing will be excluded for this purpose.
- (xii) Any official representing the Department's side can also participate in the virtual hearing through video conferencing. The Commissionerate concerned shall inform the details in advance regarding such participation, on receipt of intimation as mentioned at point (ii) above.

5. The aforesaid guidelines will *mutatis mutandis* would apply to personal hearings granted under Central Excise Act, 1944 & Chapter V of Finance Act, 1994. Suitable Trade Notice/ Standing Order may be issued for guidance of the trade and industry. Difficulties, if any, faced in implementation of this instruction may be brought to the notice of the Board immediately.


27/4/2022
(Jitendra Kumar)
J.S. (Review)