



Section 4(1)(b) of the Right to Information Act, 2005

1. ORGANISATION AND FUNCTION	
Section 4(1)(b)	Information to be published under the Act
(i)	<p>The Particulars Of The Organization, Functions And Duties:</p> <p>CLICK TO KNOW MORE</p> <p>Name And Address Of The Organization The Chief Commissioner Of Customs (Bengaluru Customs Zone) Central Revenue (C.R.) Building, No.1 Queens Rd, Bengaluru-560001 Karnataka</p>
2.	<p>The powers and duties of its officers and employees:</p> <p>CLICK TO KNOW MORE</p> <p>Work Allocation - CLICK TO KNOW MORE</p>
3.	<p>The procedure followed in the decision making process, including channels of supervision and accountability:</p> <p>CLICK TO KNOW MORE</p>
4	<p>Norms set by for the discharge of its functions:</p> <p>CLICK TO KNOW MORE</p>
5	<p>Rules, regulations, instructions, manuals and records, held by or under its control or used by its employees for discharging its functions: Available on CBIC Website i.e., CLICK TO KNOW MORE</p>
6	<p>Categories of Documents that are held by or under its Control: CLICK TO KNOW MORE</p>
7	<p>List of Boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public: CLICK TO KNOW MORE</p> <p>CCFC, PTFC Meeting: The Regional Advisory Committee/Public Grievance Committee meeting is held every quarter in the Bangalore Customs Commissionerate under the Chairmanship of the Commissioner of Customs, Bangalore. The list of Members of this Committee includes all the community partners like the Trade Associations, Customs House Agents' Association, Steamer Agents' Association, Custodians, STPI, as also some representatives from important Public Sector Undertakings like BEL, ITI etc. The Meeting addresses the issues pertaining to Customs matters. Points to be discussed in the meeting are taken in advance and studied. In addition to clarification given by the department during the meetings, detailed minutes are also issued, which are sent to all the Members (hard copy) as also posted on the Commissionerate' s website CLICK TO KNOW MORE</p> <p>PTFC Meeting: Pursuant to the recommendations of the Kelkar Committee, a Permanent Trade Facilitation Committee was set up in the Bangalore Customs Commissionerate in the year 2003. The Members include all the community partners like the Trade Associations, Customs House Agents' Association, Steamer Agents' Association, Custodians, etc. The specific objective of this meeting is to discuss problems relating to clearance of import and export goods and to find solutions thereto. The meeting is held once every three months. The procedure followed is the same as in other meetings mentioned above. The points are taken in advance for detailed study, discussed during the course of the meeting and clarifications given. Detailed minutes are drawn and circulated amongst the Members (hard copy) and also posted on the Commissionerate' s website CLICK TO KNOW MORE</p>
8	<p>Directory of its officers: CLICK TO KNOW MORE</p>
9	<p>Monthly remuneration received by its officers and employees including system of compensation: CLICK TO KNOW MORE</p>
10	<p>Names, designations and other particulars of Public Information Officers CLICK TO KNOW MORE</p>
11	<p>No. of employees against whom disciplinary action has been proposed / taken_</p> <p>i) Pending for Minor penalty or major penalty proceedings: 06 ii) Finalized for Minor penalty or major penalty proceedings: 02</p>
12	<p>Programmes to advance understanding of RTI</p> <p>The regional training institute NACIN, is conducting programmes both for CPIID and APIID from time to time</p>
13	<p>Transfer policy and transfer orders CLICK TO KNOW MORE</p>



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2. BUDGET AND PROGRAMME

Section 4(1)(b)	Information to be published under the Act					
2.1	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:					
	BUDGET ALLOCATION, FUNDS SANCTIONED AND EXPENDITURE DETAILS					
	Sl. No.	Object Head	Sanction Grant 2021-22	Expenditure 31.03.2022	Sanction Grant 2022-23	Expenditure 31.03.2023
			2021-22		2022-23	
		1	2	3	4	5
	1	Salaries	730000	685757	774900	765844
	2	Wages	1612	1577	1740	1725
	3	Reward to Officers	6200	6698	10000	10158
		Reward to Informers	500	0	437	137
		TOTAL REWARD	6700	6698	10437	10295
	4	Over Time Allowance	100	99	100	56
	5	Medical Treatment	6600	6325	4700	4537
	6	Domestic Travel Expenses	8350	7603	7000	6563
	7	Foreign Travel Expenses	0	0	0	0
	8	Office Expenses (General)*	40000	38995	43000	42559
		Office Expenses (MV)	10800	11225	10000	10284
		Office Expenses (Lab)	2350	2084	650	519
		O.E 1% Scheme	9380	9380	3500	3500
		TOTAL EXPENSES	62530	61684	57150	56862
	9	Rent, Rates & Taxes	10475	9515	9273	8990
	10	Publications	64	10	100	37
	11	Other Admn Exp.	500	393	1250	1157
	12	Advt. Publicity	0	0	0	0
	13	Professional Services	1300	1277	700	693
	14	Contribution	0	0	0	0
	15	Secret Service Expenses	1400	1400	1500	1500
	16	Other Charges	0	0	0	0
	17	Offices Expenses (Swachhta)	3500	3450	3000	2988
	18	Information Technology	8300	8067	7500	7281
		TOTAL	841431	793855	882700	871861
	19	Minor Works	2731	2731	16003	14506
	20	Medical Treatment	6600	6325	4700	4537
		GRAND TOTAL	844192	796616	898743	886402
	21	4059	101	101	1300	1300
	22	4076	-	-	-	-
	23	4216/2216	1073	1073	1136	600
		TOTAL	845366	797790	901179	888302
2.2	Foreign and domestic tours CLICK TO KNOW MORE (i) Budget (ii) Foreign and tour details BUDGET ALLOCATION, FUNDS SANCTIONED AND EXPENDITURE DETAILS (Rs. In Thousands)					
	Sl. No.	Object Head	Sanction Grant 2021-22	Expenditure 31.03.2022	Sanction Grant 2022-23	Expenditure 31.03.2023
			2021-22			
		1	2	3	4	5
	1	Domestic Travel Expenses	8350	7603	7000	6563
	2	Foreign Travel Expenses	0	0	0	0
	(iii) Information related to procurements - CLICK TO KNOW MORE					
2.3	Manner of execution of subsidy programme - refer 2.1 above					
2.4	Discretionary and non-discretionary grants - refer 2.1 above					
2.5	Particulars of recipients of concessions, permits of authorisation granted by the public authority - 2.1 above					
2.6	CAG & PAC paras					

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3. PUBLICITY BAND PUBLIC INTERFACE

Section 4(1)(b)	Information to be published under the Act
3.1	<p>Particulars For Any Arrangement For Consultation With Or Representation By The Members Of The Public In Relation To The Formulation Of Policy Or Implementation There Of Zonal Helpdesk Has Been Set Up In The Office Of Principal Chief Commissioner. PTFC And CCFC Are Being Held Regularly And The Minutes Are Being Issued.</p> <p>Policy Issues Are Forwarded To The Competent Authorities Wherever Found Necessary. Contact Details Of Information And Facilitation Counter Is Available On The Website</p> <p>CLICK TO KNOW MORE</p>
3.2	<p>Are the details of policies / decisions, which affect public informed to them All the details are available on the website</p> <p>CLICK TO KNOW MORE</p> <p>iv) Online response and queries is through Email and WhatsApp Seva.</p> <p>v) Arrangement for consultation before formulation of policy is by way of meetings with the trade and trade bodies for collation of information and suggestion for onward submission to competent authority are available as posts in cbic.gov.in website from time to time.</p>
3.3	<p>Dissemination of information widely and in such form and manner which is easily accessible to the public i) Website</p> <p>CLICK TO KNOW MORE</p> <p>Twitter Account:</p>
3.4	<p>Form of accessibility of information manual / handbook i) Electronic Format</p> <p>a) Monthly newsletter: CLICK TO KNOW MORE</p> <p>b) E-version of GST fliers : CLICK TO KNOW MORE</p>
3.5	<p>Whether information manual / handbook available free of cost or not i) List of materials available free of Cost- All items mentioned in 3.4.1 are available free of Cost ii) At reasonable Cost: NA</p>



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4. E GOVERNANCE			
Section 4(1)(b)	Information to be published under the Act		
4.1	Language In Which Information Manual/ Handbook Available- I) English : All a) International passenger guide: CLICK TO KNOW MORE b) Import Procedure CLICK TO KNOW MORE c) Export procedure CLICK TO KNOW MORE d) Warehouse FAQ CLICK TO KNOW MORE ii) Vernacular/Local Language: Sabka Vishwas FAQ 4.2		
4.2	When Was The Information Manual / Handbook Last Updated? The Information Manual/Handbook Was Last Updated In October 2019		
4.3	Information Available In Electronic Form- I) Details Of Information Available In Electronic Format ii) Name And Title Of The Document a) RoDTEP and RoSCTL Scheme: CLICK TO KNOW MORE b) MOOWR Scheme: CLICK TO KNOW MORE c) IPR d) APAR e) Accounts iii) Location where available: Office of the Chief Commissioner of Customs, Bengaluru Zone, P.B.No.5400, C.R.Building, Queens Road, Bengaluru560001		
4.4	Particulars Of Facilities Available To Citizen For Obtaining Information- I) PIO - Office Of The Chief Commissioner Of Customs, Bengaluru Zone, P.B.No.5400, C.R.Building, Queens Road, Bengaluru- 560001 ii) Details Of Information Made Available: All Information Required To Be Made Available Under RTI Act Pertaining To Administration, Finance, And Judicial Matters. iii) Working Hours: 9.30 AM To 6.00 PM From Monday To Friday Except For Gazetted Holidays. iv) Contact Person And Details: Shri. V. Srinivasa Nayak, Assistant Commissioner, CCO, C.R Building, Queens Road, Bengaluru-560001. Ph No. 080-22862177 Email: CLICK TO KNOW MORE		
4.5	Such Other Information As May Be Prescribed Under Section 4(I)(B)(Xvii)-		
4.6	Receipt And Disposal Of RTI Applications And Appeals (Data Updated On Bangalore Customs Website)		
	Period From	Applications Received	Applications Disposed
	01.04.2018 To 31.03.2019	158	158
	01.04.2018 To 31.03.2019	240	240
	01.04.2018 To 31.03.2019	160	160
	01.04.2018 To 31.03.2019	108	108
	01.04.2018 To 31.03.2019	179	179
	01.04.2018 To 31.03.2019	177	177
4.7	Details Of Question Asked And Replies Given		
	SL NO.	Parliamentary Question No.	Year
	1	U1331	2023
	2	U854	2023
	3	S342	2023
	4	S1878	2023
	5	U1975	2023
	6	U252	2023
	7	U1314	2023
	8	S3052	2023
	9	U2418	2023
	10	U1512	2023
	11	U3211	2023
	12	S2936	2023
	13	S159	2023
	14	S1680	2023
	15	1365	2023
	16	9771	2023
	17	S1631	2023
	18	9227	2023
	19	2758	2023
	20	S4503	2023
	21	2883	2023
	22	U3688	2023

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5. INFORMATION AS MAY BE PRESCRIBED

Section 4(1)(b)	Information to be published under the Act
5.1	<p>Such Other Information As My Be Prescribed (I) Name And Details Of</p> <p>(A) Current CPIOs & FAAs</p> <p>CLICK TO KNOW MORE</p>
5.2	<p>(B) Earlier CPIO & FAAs From 01.01.2015 (Ii) Details Of Thirdparty Audit Of Voluntary Disclosure Third Party Audit Of Voluntary Disclosure Is Being Done By NACIN, Bangalore (Iii) Appointment Of Nodal Officers Not Below The Rank Of Joint Secretary / Additional HOD</p> <p>(A) Date Of Appointment-Not Applicable (B) Name And Designation Of The Officers-Not Applicable (Iv) Consultancy Committee Of Key Stake Holders For Advice On Suo-Moto Disclosure</p> <p>(A) Dates Form Which Constituted - Not Applicable (B) Name And Designation Of The Officers - Not Applicable</p> <p>(V) Committee Of PIOs / FAAs With Rich Experience In RTI To Identify Frequently Sought Information Under RTI</p> <p>(A) Dates From Which Constituted - Not Applicable (B) Name And Designation Of The Officers - Not Applicable</p>

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6. INFORMATION DISCLOSED ON OWN INITIATIVE

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6.1	<p>Item / Information Disclosed So That Public Have Minimum Resort To Use Of RTI Act To Obtain Information Information Related To Financial Transaction Pertaining To Purchase Like Tender Document Purchase Order Etc, Budget, Details Of Expenditure Under Various Heads, Transfer Orders, Seniority List, RTI Application And Disposal Details, Details Of Foreign And Domestic Tours By Senior Officers, Roles And Powers Of The Employees, Details Of Taxpayer Services And Grievance Redressal, Organizational Chart, Decision Making Process, Contact Details Of The Offices, C& AG Report And Compliances And Publications Pertaining To Compliances.</p>
6.2	<p>Guidelines For Indian Government Websites (GIGW) Is Followed (Released In February 2009 And Included In The Central Secretariat Manual Of Office Procedures (CSMOP) By Department Of Administrative Reforms And Public Grievances, Ministry Of Personnel, Public Grievance And Pensions, Govt. Of India) (I) Whether STQC Certification Obtained And Its Validity (ii) Does The Website Show The Certificate On The Website.</p>