

Request for updation of details under RTI Category of AP & ACC

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Technical Section AP & ACC BENGALURU < cusaccblr.tech@gov.in >

Fri, 29 May 2026 2:55:13 PM +0530

To "CCU Customs Bengaluru Zone"<ccu-cusblr@nic.in>

1 Attachment(s)

DISCLOSURE UNDER RTI A...

408.5 KB

Sir,

Please find attached details under Section 4 of RTI Act for disclosure under RTI Act, 2005.

It is requested to update the same in the Bengaluru Customs Website, under Airport & Air Cargo Commissionerate.

सादर / **Regards,**
तकनीकी अनुभाग / **Technical Section,**
ए पी & ए सी सी बेंगलुरु / **AP & ACC Bengaluru**

DISCLOSURE UNDER SECTION 4(1)(b) OF RIGHT TO INFORMATION ACT, 2005**1. ORGANIZATION AND FUNCTION****1.1 PARTICULARS OF ITS ORGANIZATION, FUNCTIONS AND DUTIES****[Section 4(1)(b)(i)]:****i. NAME AND ADDRESS OF THE ORGANIZATION:-**

Office of The Principal Commissioner of Customs, Airport and Air Cargo
Commissionerate, Devanahalli, Bengaluru - 560 300.

ii. HEAD OF THE ORGANIZATION:-

Mrs. Sucheta Sreejesh, Commissioner of Customs, AP & ACC

iii. VISION, MISSION AND KEY OBJECTIVES :-

To carry out the mission of CBIC to administer Customs laws aimed at: -

- realizing the revenues in a fair, equitable & efficient manner;
- simplification of procedures, streamlining its online application and taking forward the benefits to the trade & industry by enhancing compliance
- Setting up of institutional framework for identification of Best Practices in Customs, for pan India application and extending online application of such initiatives at National level.
- administering the Government's economic, tariff and trade policies with a practical and pragmatic approach;
- facilitating trade and industry by streamlining & simplifying Customs processes and helping Indian businesses to enhance their competitiveness;
- creating a climate for voluntary compliance by providing guidance and building mutual trust;
- Combating duty evasion and frauds in an effective manner.

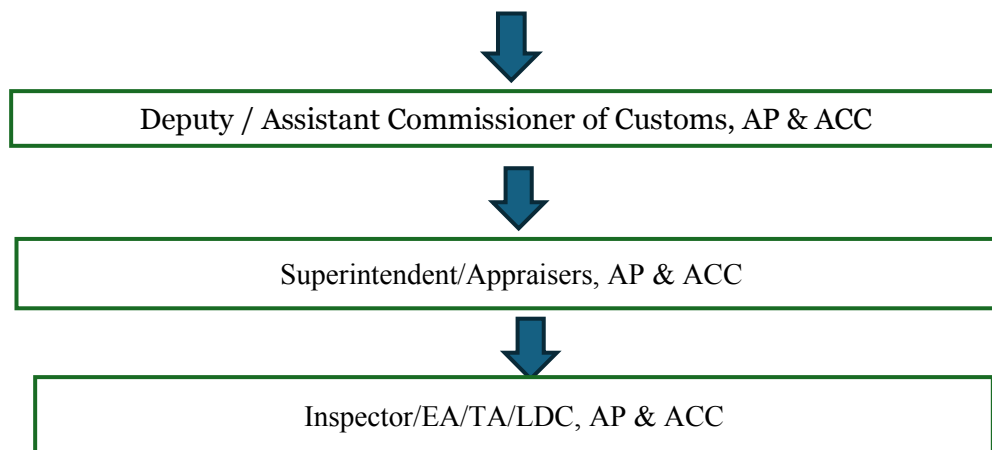
iv. FUNCTIONS AND DUTIES:-

The Bengaluru Customs is a Central Government organization working under Central Board of Indirect Taxes & Customs_(CBEC), Department of Revenue, Ministry of Finance, Government of India. Airport and Air Cargo Commissionerate is a specialized branch of Customs operating under the Central Board of Indirect Taxes and Customs (CBIC). Its primary mandate is to process and secure the international trade of goods and the passage of international passengers, preventing smuggling while facilitating swift, legal trade.

Principal Commissioner/Commissioner of Customs, AP & ACC



Additional / Joint Commissioner of Customs, AP & ACC



1.2 **POWERS AND DUTIES OF OFFICERS AND EMPLOYEES [Section 4(1)b(ii)]:**

The powers and duties of the officers are defined in the Customs Act, 1962 and the Rules made there under, which are available in public domain.

(i) **Powers and duties of officers (administrative, financial and judicial):**

1. **Principal Commissioner /Commissioner of Customs:-** The Commissioner of Customs is the Administrative Head of Airport & Air Cargo Commissionerate. She/he shall oversee collection of targeted revenue every year of the Commissionerate and shall report to the Chief Commissioner of Customs, Bengaluru Zone, Bengaluru. She/he exercises control over the Air Cargo, International Courier Terminal and Airport.

2. **Additional/Joint Commissioner of Customs:** Two Officers in the rank of Joint Commissioner of Customs is deployed in AP & ACC, Bengaluru. She/he assists the Commissioner in all matters. She/he supervises and has control over all the staff working in AP & ACC.

3. **Deputy/Assistant Commissioner/Chief Accounts Officer:** Officers in the rank of Deputy/ Assistant Commissioner of Customs are deployed in AP & ACC. They assist the Commissioner and Additional/Joint Commissioner in matters allotted to him/her. She/he supervises and has control over the sections allocated to him/her.

- i. Establishment
- ii. Vigilance & Public Grievance Section.
- iii. Headquarters Administrative Correspondence Section
- iv. Technical Section
- v. Review Section
- vi. Audit Section including C&AG issues
- vii. Bonds Section
- viii. EDI Section
- ix. Legal Section
- x. Prosecution Section
- xi. Arrears Recovery Cell
- xii. Special Intelligence and Investigation Branch (SIIB)

- xiii. Special Valuation Branch (SVB)
- xiv. Airport Administration
- xv. Air Intelligence Unit (AIU)
- xvi. General

4. **Superintendent/Appraiser of Customs:** Officers in the rank Superintendent of Customs are deployed in AP & ACC. She/he assists the Pr. Commissioner/Commissioner, Additional/Joint Commissioner, Deputy/Assistant Commissioner of Customs in matters allotted to him/her. She/he supervises and has control over the work and Officers allocated to him/her.

5. **Inspector/Executive Assistant/Tax Assistant of Customs:** Officers in the rank of Inspector / Administrative Officer /Executive Assistant/Tax Assistant of Customs are deployed in AP & ACC. She/he assists the Pr. Commissioner/Commissioner, Additional/Joint Commissioner, Deputy/Assistant Commissioner / Chief Accounts Officer, Superintendent of Customs in matters allotted to him/her.

(iii) Rules/orders under which powers and duties are derived:

The Powers and duties are derived from The Customs Act 1962 and Manual of Office Procedure are followed for discharge of functions.

(iv) Rules/orders under which powers and duties are exercised:

The Powers and duties are exercised from The Customs Act 1962 and Manual of Office Procedure are followed for discharge of functions

1.3 PROCEDURE FOLLOWED IN DECISION MAKING PROCESS

(i) Process of Decision Making -Identify key decision making points:-

Office of The Principal Commissioner of Customs, Airport and Air Cargo Commissionerate is Executive Commissionerate and exercises control over the Air Cargo, International Courier Terminal and Airport. Its primary mandate is to process and secure the international trade of goods and the passage of international passengers, preventing smuggling while facilitating swift, legal trade.

(i) Final Decision-Making Authority :- Commissionerate is headed by a Pr. Commissioner/Commissioner who is the final decision making authority with regard to disputes regarding levy of Customs and collection of Customs duty and other related matters in his/her jurisdiction.

(iii) Related provisions, acts, rules etc.: The procedure followed by the officers in the decision making process and different aspects of supervision, accountability for taking decisions are outlined in the Customs Preventive Manual, Customs Appraising Manual, the Adjudication Manual, Audit Manual, etc. The procedure indicated in Manual of Office Procedure (MOP) is also followed for decision-making.

(iv) Time limit for taking decisions: Time limit for taking decisions is outlined in the Customs Manual, the Adjudication Manual, Audit Manual etc.

(v) Channel of supervision and accountability: Commissionerate is supervised by Pr. Commissioner/Commissioner. The Commissioner is assisted by Additional/Joint Commissioners and other officers in the Commissionerate Headquarters office. There are subordinate field formations viz. Airport, International Courier Terminal and Air Cargo which are supervised by Joint Commissioners and assisted by Deputy/Assistant Commissioner and other subordinate officers. The overall control of the Commissionerate is vested with the Pr. Commissioner/Commissioner.

1.4 **NORMS FOR THE DISCHARGE OF ITS FUNCTIONS [Section4[(1)b(iv)]:**

(i) Nature of functions/ services offered: To carry out the mission of CBIC to administer Customs laws, aimed at: -

- Setting up of institutional framework for identification of Best Practices in Customs, for pan India application and extending online application of such initiatives at National level.
- Simplification of procedures, streamlining its online application and taking forward the benefits to the trade & industry by enhancing compliance.
- realizing their venues in a fair, equitable & efficient manner;
- administering the Government's economic, tariff and trade policies with a practical and pragmatic approach;
- facilitating trade and industry by streamlining & simplifying customs processes and helping Indian businesses to enhance their competitiveness;
- creating a climate for voluntary compliance by providing guidance and building mutual trust;
- Combating revenue evasion and frauds in an effective manner.

(ii) Norms/standards for functions/service delivery: The said objectives are sought to be achieved by:

- Enhancing the use of information technology;
- Streamlining the procedures;
- Encouraging voluntary compliance;
- Evolving cooperative initiatives.

(iii) Process by which these services can be accessed: Contact Information of Officers of the Commissionerate is available in Customs Website www.bangalorecustoms.gov.in

(iv) Time-limit for achieving the targets: Time limits for taking decisions are outlined in the Customs Preventive and Appraising Manual, the Adjudication Manual, Audit Manual, etc.

(v) **Process of redress of grievances:** The aggrieved citizens may submit their grievances online through CPGRAM Portal for speedy and favorable redressal at <https://pgportal.gov.in> or by any other mode.

1.5 RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS, HELD BY THE ORGANIZATION OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS [Section4[(1)b(v)]:

(i) **Title and nature of the record/manual/instruction:**

The main statutes which are related to the levy and collection of Customs duty are:

- CustomsAct,1962
- CustomsTariffAct,1975
- TheCentralExciseAct,1944
- National Calamity Contingent Duty (Section 136 of the Finance Act, 2001 (14 of2001)
- Education Cess (Chapter VI of the Finance Bill, 2004)
- Additional Duties of Customs (Goods of Special Importance) Act,1957
- Provisional Collection of Taxes Act, 1931
- CGST Act, 2017; IGST Act 2017; UGST Act 2017
- Foreign Trade (Development and Regulation) Act,1992
- Foreign Exchange Management Act, 2000.
- The Drugs and Cosmetics Act, 1940.
- Food Safety and Standards Act, 2006.
- The Arms Act,1959
- The Narcotic Drugs and Psychotropic Substances Act, 1985.
- The Indian Explosives Act, 1884
- The Dangerous Drugs Act, 1930
- DestructiveInsectsandPestsAct,1914.

(ii) **List of Rules, regulations, instructions manuals and records: Rules:**

- The Custom (Appeals) Rules, 1982
- The Baggage Rules,2016
- The Customs and Central Excise Duties Drawback Rules, 2017
- Re-Export of Imported Goods (Drawback of Customs Duties) Rules, 1995
- The Customs (Settlement of Cases) Rules,2001
- Customs Valuation (Determination of Price of imported Goods) Rules,2007
- Customs Valuation (Determination of Value of Export Goods) Rules,2007
- Customs (Advance Rulings) Rules,2002
- Foreign Privileged Persons (Regulation of Customs Privileges) Rules, 1957
- Customs (Compounding of Offence) Rules,2005
- Consumer Welfare Fund Rules,1992
- The Customs, Excise & Service Tax Appellate Tribunal (Procedure) Rules, 1982.
- Customs (Attachments of Property of Defaulters for Recovery of

- Government Dues) Rules, 1995
- Notice of Short-Export Rules, 1963
- Customs and Central Excise Duties Drawback Rules, 1995
- Specified Goods (Prevention of Illegal Export) Rules, 1969
- Customs Tariff (Determination of Origin of Goods under the Agreement on SAARC Preferential Trading Arrangement) Rules,1995
- Notified Goods (Prevention of Illegal Import) Rules,1969
- CGST Rules 2017; IGST Rules 2017
- Customs (Import of Goods at Concessional Rate of Duty for Manufacture of Excisable Goods) Rules, 1996.
- Customs (Publication of Names) Rules,1975
- Customs (Settlement of Cases) Rules,2007
- Customs Tariff (Identification and Assessment of Safeguard Duty) Rules, 1997
- Customs Tariff (Transitional Product Specific Safeguard Duty), Rules 2002
- Foreign Trade (Regulation)Rules,1993
- Foreign Trade (Exemption from Application of Rules in certain cases) Order 1993.
- Notice of Short Export Rules,1963
- Customs Tariff (Identification, Assessment and Collection of Countervailing Duty on Subsidized Articles and for Determination of Injury) Rules, 1995
- Customs Tariff (Identification, Assessment and Collection of Anti-Dumping Duty on Dumped Articles and for Determination of Injury) Rules, 1995
- Intellectual Property Rights (Imported Goods) Enforcement Rules, 2007

(iii) Regulations:

- Sea Cargo Manifest and Transshipment Regulations,2018 [English]
- Customs (Finalization of Provisional Assessment) Regulations,2018 [English]
- Customs Audit Regulations,2018 [English]
- Customs Brokers Licensing Regulations, 2018 [English]
- Warehouse (Custody and Handling of Goods) Regulations,2016 [English]
- Special Warehouse Licensing Regulations, 2016[English]
- Special Warehouse (Custody and Handling of Goods) Regulations, 2016 [English]
- Private Warehouse Licensing Regulations,2016[English]
- Public Warehouse Licensing Regulations,2016[English]
- Warehoused Goods (Removal) Regulations,2016[English]
- Customs Baggage Declaration Regulations,2013[English](42KB)
- Shipping Bill (Electronic Declaration) Regulations,2011
- Customs (Provisional Duty Assessment) Regulations, 2011 Rescinded vide CBEC Notfn.No.113/2016-Cus (N.T.)dated22/08/2016] Replaced by guidelines issued vide Board Circular 38/2016- Cus. dated

22/08/2016, regarding provisional assessment under section 18 of the Customs Act, 1962

- On-site Post Clearance Audit at the Premises of Importers and Exporters Regulations, 2011
- Bill of Entry (Electronic Integrated Declaration) Regulations, 2011
- Courier Imports And Exports (Electronic Declaration And Processing) Regulations, 2010
- Handling of Cargo in Customs Areas Regulations, 2009
- Customs House Agents Licensing Regulations, 2004. Superseded by Customs Brokers Licensing Regulations, 2018.
- Special Economic Zones (Customs Procedures) Regulations, 2003 [Rescinded by Notfn.12/2007-Cus(N.T.), dated 21-02-2007]
- Courier Imports and Exports (Clearance) Regulations, 1998
- Customs (Fees for Rendering Services by Customs Officers) Regulations, 1998
- Bill of Entry (Electronic Declaration) Regulations, 1995 [Superseded by Bill of Entry (Electronic Declaration) Regulations, 2011]
- Customs Refund Application (Form) Regulations, 1995
- Goods Imported (Conditions of Transshipment) Regulations, 1995
- Import of Gold and Silver By Passengers (Form of Bill of Entry) Regulations, 1994
- Shipping Bill and Bill of Export (Form) Regulations, 1991
- ATA Carnet (Form of Bill of Entry & Shipping Bill) Regulations, 1990
- Project Imports Regulations, 1986
- Customs House Agents Licensing Regulations, 2004. Superseded by Customs Brokers Licensing Regulations, 2018
- Bill of Coastal Goods (Form) Regulations, 1976
- Bill of Entry (Forms) Regulations, 1976
- Boat Notes Regulations, 1976
- Export Manifest (Aircraft) Regulations, 1976
- Export Manifest (Vessels) Regulations, 1976
- Export Report (Form) Regulations, 1976
- Import Manifest (Aircraft) Regulations, 1976
- Import Report (Form) Regulations, 1976
- Shipping Bill for Aircraft Spares Ex-bond Regulations, 1975
- Uncleared Goods (Bill of Entry) Regulations, 1972
- Levy of Fees (Customs Documents) Regulations, 1970
- Baggage (Transit to Customs Stations) Regulations, 1967
- Manufacture and other Operations in Warehouse Regulations, 1966
- Passenger's Baggage (Levy of Fees) Regulations, 1966
- Bonded Aircraft Stores (Procedure) Regulations, 1965
- Transportation of Goods (Through Foreign Territory) Regulations, 1965
- Customs (Provisional Duty Assessment) Regulations, 1963 [Superseded by Customs (Provisional Duty Assessment) Regulations, 2011]

- Imported Packages (Opening) Regulations,1963
- Imported Stores (Retention on Board) Regulations,1963
- Warehoused Goods (Removal) Regulations,1963

(iv) Manuals

- CBIC Manual on Customs Preventive
- CBIC Manual on Customs Appraising
- Customs Manual on Self-Assessment 2011

(v) Acts/Rules manuals etc.: All these Acts, Rules, Manuals are available in CBIC website www.cbic.gov.in.

(vi) Transfer policy and transfer orders- Transfer Policy are uploaded in the website www.bangalorecustoms.gov.in

1.6 CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL [Section 4(1)b(vi)]:

(i) Categories of documents:

Office of the Pr. Commissioner/Commissioner of Customs, AP & ACC maintains the followings records:

1. Records of revenue realization
2. Records of inspection and audit
3. Records of litigation in Courts
4. Records of litigation in Tribunals
5. Records of vital statistics like Revenue, arrears of
6. Revenue, Provisional assessments, Adjudication, Refunds
7. Records of Offences registered against tax evaders
8. Records of Revenue Recovery
9. Records of Drawback Claims
10. Records of Refunds Claims
11. Records of Vigilance matters
12. Records of Receipts and Expenditure Accounts
13. Records of Service Books
14. Records of Establishment matters
15. Records of Administration
16. Records of Stores & Stationery
17. Records of Welfare matters
18. Records of Audits conducted and discrepancies noted
19. Records of Prosecutions
20. Records of litigation in CAT
21. Records of Departmental Adjudication
22. Records relating to Custodianship granted

1.7 BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS PART OF

PUBLIC AUTHORITY [Section4(1)b(viii)]:

PTFC Meeting: Pursuant to the recommendations of the Kelkar Committee, a Permanent Trade Facilitation Committee was setup in the Bangalore Customs Commissionerate in the year 2003. The PTFC Meeting is held every fortnight under the Chairmanship of the Commissioner of Customs, AP & ACC, Bengaluru. The Members of this Committee includes Partner Government Agency like **FSSAI** (Food Safety and Standards Authority of India), **AQCS** (Animal Quarantine and Certification Services), **PQMS** (Plant Quarantine Management System), **Textiles Committee, Drug Controller and also includes** the Trade Associations, Customs House Agents' Association, Custodians etc.

The specific objective of this meeting is to discuss problems relating to clearance of import and export goods and to find solutions thereto. The procedure followed is points are taken in advance for detailed study, discussed during the course of the meeting and clarifications are given. Detailed minutes are drawn and circulated amongst the Members through email and also posted on the Commissionerate's website <https://bangalorecustoms.gov.in/airport-air-cargo-complex>.

1.8 DIRECTORY OF OFFICERS AND EMPLOYEES [Section 4(1)b(ix)]:**Directory of Key Officers of Airport and Air Cargo Commissionerate**

Sl. No.	Name of the Officer	Designation	Telephone No.
1	Sucheta Sreejesh	Commissioner	080 22001422
2	Dr. Gunjal Sandeep Suryabhan	Joint Commissioner	080-22001404
3	Dr. Piyush Barasu Badhe	Joint Commissioner	080- 27688258
4	DR. NIMISHAMBA C.P	Deputy Commissioner, ACC	080-22351406
5	DR. SYED ZAHED ALI	Deputy Commissioner, ACC	080-22351404
6	SIVAKUMAR K R, AC	Assistant Commissioner, ACC	080-22351405
7	PRAKASH L DHAGE	Assistant Commissioner, ACC	080 2200 1449
8	K. ANURADHA, AC	Assistant Commissioner, Courier	080-47406505
9	E.T. SUNIL, AC	Assistant Commissioner, ACC	080-22001429
10	RAJESH V GEORGE	Assistant Commissioner, Airport	080-22001404
11	REEJA RAGHAVAN	Assistant Commissioner, Airport	080-22001404
12	JOHN SELVARAJ R	Assistant Commissioner, Airport	080-22001404
13	SIVAGAMI	CHIEF ACCOUNTS OFFICERS	080-22001426

1.9 MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES, INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN ITS REGULATIONS [Section4(1)b(x)]:**(i) List of Employees with Gross monthly remuneration:**

The Scale of Pay for Commissioner	: LEVEL 14 of Pay matrix along with applicable allowances
The Scale of Pay for Additional Commissioner	: LEVEL 13 of Pay matrix along with applicable allowances

The Scale of Pay for Joint Commissioner	: LEVEL 12 of Pay matrix along with applicable allowances
The Scale of Pay for Deputy Commissioner	: LEVEL 11 of Pay matrix along with applicable allowances
The Scale of Pay for Assistant Commissioner/Chief Accounts officer	: LEVEL 10 of Pay matrix along with applicable allowances
The Scale of Pay for Superintendent/ Sr. Private Secretary	: LEVEL 8/9 of Pay matrix along with applicable allowances
The Scale of Pay for Administrative Officer/Private Secretary/Inspector	: LEVEL 7 of Pay matrix along with applicable allowances
The Scale of Pay for Executive Assistant / Steno (Gr-I)	: LEVEL 6 of Pay matrix along with applicable allowances
The Scale of Pay for Tax Assistant/ Steno (Gr-II)	: LEVEL 4 of Pay matrix along with applicable allowances

(ii) **System of compensation as provided in regulations:**

There is no system for compensation.

1.10 NAMES, DESIGNATIONS AND OTHER PARTICULARS OF PUBLIC INFORMATION OFFICERS [Section 4[(1)b(xvi)]:

Name & Designation of the Officer		Address & Telephone No.
Dr. Gunjal Sandeep Suryabhan, Joint Commissioner of Customs	First Appellate Authority	O/o The Principal Commissioner of Customs, Air Port and Air Cargo Commissionerate, 1 st Floor, Menzies Aviation Building, Devanahalli, Bengaluru - 560300. Phone No. 080-27688262
E T SUNIL Assistant Commissioner	CPIO	O/o The Principal Commissioner of Customs, Air Port and Air Cargo Commissionerate, 2 nd Floor, WFS Building, Devanahalli, Bengaluru - 560300. Phone No. 080-22001429

1.11 PROGRAMMES TO ADVANCE UNDERSTANDING OF RTI [Section 26]:

- (i) **Educational Programmes:** Training on RTI related subjects are conducted by NACIN.
- (ii) **Efforts to encourage public authority to participate in these programmes:** Officers are nominated for training on RTI related subjects which are conducted by NACIN.
- (iii) **Training of CPIO/APIO:** All trainings are conducted by NACIN.
- (iv) **Update & publish guidelines on RTI by the Public Authorities concerned:** Not applicable.

1.12 TRANSFER POLICY AND TRANSFER ORDERS [F.No.1/6/2011-IR dated

15.4.2013]:

Transfer Policy and Transfer Orders are uploaded in the Bengaluru Customs website www.bangalorecustoms.gov.in.

2. BUDGET AND PROGRAMME**2.1 BUDGET ALLOCATED, INDICATING PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE - [Section 4(1)b(xi)]**

MONTHLY EXPENDITURE STATEMENT FOR THE MONTH OF MARCH-2026 IN R/O A&ACC COMMISSIONERATE, BENGALURU					
Sl. No.	Object Heads	Budget Estimates 2025-26	Expenditure during the month of March 2026	Total Expenditure up to the month of March 2026	BALANCE
1	Salaries	18,40,00,000	-	18,33,68,714	6,31,286
2	Medical Treatment	25,00,000	4,98,728	24,99,936	64
3	Allowances	18,20,70,000	-	18,20,66,353	3,647
4	Leave Travel Concession*	11,50,000	-	11,49,979	21
5	Domestic Travel Expenses	30,00,000	4,65,698	29,98,760	1,240
6	Office Expenses	1,05,00,000	17,23,006	1,04,91,283	8,717
7	Rent for Others	4,20,000	-	4,20,000	-
8	Digital Equipment	11,50,000	3,10,584	11,48,229	1,771
9	Material and Supplies	2,70,000	25,606	2,69,566	434
10	Fuels and Lubricants	8,00,000	70,972	7,74,860	25,140
11	Professional Services	25,50,000	-	25,17,610	32,390
12	Repair and Maintenance	3,50,000	-	3,47,808	2,192
13	Other Revenue Expenditure	11,00,000	5,30,000	10,98,267	1,733
14	Swachhta Action Plan	3,00,000	-	3,00,000	-
15	Information, Computer, Telecommunications (ICT)	24,70,000	-	24,69,898	102

2.2 FOREIGN AND DOMESTIC TOURS [F.No.1/8/2012-IRdt.11.9.2012]:

(i) Foreign and Domestic Tours by Ministries and Officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department - NIL

(ii) Information related to Procurements:

a. Notice/tender enquires, and corrigenda- Not Applicable.

b. Details of the bids awarded comprising the names of the suppliers of goods/ services being procured -All the procurements are being made through GeM (Government e- Market portal).

c. The works contracts concluded in any such combination of the above- Not Applicable.

d. The rate /rates and the total amount at which such procurement or works contract is to be executed -Not Applicable.

2.3 MANNER OF EXECUTION OF SUBSIDY PROGRAMMES, INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES [Section4(1)b(xii)]:

- i. Name of the programme of activity -There is no subsidy program
- ii. Objective of the programme- Not Applicable.
- iii. Procedure to avail benefits- Not Applicable.
- iv. Duration of the programme/Scheme-Not Applicable.
- v. Physical and financial targets of the programme-Not Applicable.

2.4 Nature/Scale of Subsidy/Amount allotted- Not Applicable.

- (i) Eligibility criteria for grant of subsidy -Not Applicable.
- (ii) Details of beneficiarie of subsidy programme (number, profile etc) - Not Applicable.

2.5 DISCRETIONARYAND NON-DISCRETIONARY GRANTS [F.No. 1/6/2011-IRdt. 15.04.2013]:

- (i) Discretionary and non-discretionary grants /allocations to State Govt./NGOs/other institutions:
There are no discretionary and non-discretionary grants.
- (ii) Annual accounts of all legal entities who are provided grants by public authorities:
Not Applicable.

2.6 PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORIZATIONS GRANTED BY THE PUBLIC AUTHORITY [Section 4(1)b(xiii)]:

- (i) Concessions, permits or authorizations granted by public authority:

There are no concessions, permits or authorizations available in generic sense of the term.

- (ii) For each concession, permit or authorization granted

- a. Eligibility Criteria-Not Applicable.
- b. Procedure for getting the concession/grant/or permits of authorizations - Not Applicable.
- c. Name and address of the recipients given concessions/permits or authorizations - Not Applicable.
- d. Date of award of concessions/permits of authorizations- Not Applicable.

3. Publicity and Public interface

3.1 Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)]

PTFC Meetings are held at Commissionerate and the minutes are being issued.

Policy issues are forwarded to the competent authorities wherever found necessary.

Contact details of information and facilitation counter is available on the website <https://bangalorecustoms.gov.in/>

PPP- Not Applicable.

3.2 Are the details of policies/decisions, which affect public, informed to them [Section 4(1) (c)]

All the details are available on the website <https://bangalorecustoms.gov.in>

- i) Online response and queries is through Email.
- ii) Arrangement for consultation before formulation of policy is by way of meetings with the trade and trade bodies for collation of information and suggestion for onward submission to competent authority are available as posts in cbic.gov.in website from time to time.

3.3 Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]

- i) Website: <https://bangalorecustoms.gov.in>
- ii) Twitter account: <https://twitter.com/blrcustoms>

3.4.1 Form of accessibility of information manual/handbook [Section4(1)(b)]

- (i) Electronic Format
- (ii) Printed format:
 - a) AIO Handbook

3.5 Whether information manual/handbook available free of cost or not [Section4(1)(b)]

- i) List of materials available free of Cost-AI items mentioned in 3.4.1 are available free of Cost
- ii) At reasonable Cost: NA

4. E Governance	
Section 4(1)(b)	Information to be published under the Act
4.1	Language in which information manual/hand book available-English
4.2	<p>When was the information manual/hand book last updated? - updated on real time basis</p> <p>a) International passenger guide: https://www.cbic.gov.in/entities/internationalTravellers</p> <p>b) Tax information - https://taxinformation.cbic.gov.in</p> <p>c) CBIC Information - www.cbic.gov.in</p>
4.3	<p>Information available in electronic form-</p> <p>Complete information regarding the Central Board of Indirect Taxes and The Customs Act, 1962 is available is on the above given web portals. All Notifications, Circulars, Instructions, etc, issued under the Customs Act, 1962 are updated on real time basis on https://taxinformation.cbic.gov.in</p>
4.4	<p>Particulars of facilities available to citizen for obtaining information-</p> <p>i) PIO-Office of the Principal Commissioner of Customs, AP & ACC, Devanahalli, Bengaluru - 560 300.</p> <p>ii) Details of Information made available: All information required to be made available under RTI act pertaining to administration, finance and Judicial Matters.</p> <p>iii) Working Hours for Air Cargo: 09.30 AM to 6.00 PM From Monday to Saturday except for Gazetted Holidays and Second Saturday.</p> <p>iv) Working Hours for Airport : 24X7.</p> <p>v) Contact Person and details: Shri. E T Sunil, Assistant Commissioner, O/o The Principal Commissioner of Customs, Air Port and Air Cargo Commissionerate, 2nd Floor, WFS Building, Devanahalli, Bengaluru - 560300.</p>

4.5 The names, designations, and other particulars of the Public Information Officers (PIOs).

Name & Designation of the Officer		Address & Telephone No.
Dr. Gunjal Sandeep Suryabhan, Joint Commissioner of Customs	First Appellate Authority	O/o The Principal Commissioner of Customs, Air Port and Air Cargo Commissionerate, 1 st Floor, Menzies Aviation Building, Devanahalli, Bengaluru - 560300. Phone No. 080-27688262
E T SUNIL Assistant Commissioner	CPIO	O/o The Principal Commissioner of Customs, Air Port and Air Cargo Commissionerate, 2 nd Floor, WFS Building, Devanahalli, Bengaluru -

		560300. Phone No. 080-22001429
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